

PROGRAM EVALUATION REPORT

South Carolina Law Enforcement Training Council (Criminal Justice Academy)

Date of Submission: *July 13, 2016*
Date of Amended Submission: August 12, 2016

Agency Director

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Date of Hire: September 2, 2016
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Agency Online Resources

Website address: www.sccja.sc.gov

Online Quick Links:

Please provide any links to the agency website the agency would like listed in the report for the benefit of the public.

Social Media Addresses: N/A

Agency Office Locations

Please list the physical address, mailing address, and phone number for each office location. You can continue onto the next page if additional space is needed.

5400 Broad River Road, Columbia, SC 29212
803-896-7777

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A. QUESTIONS

Please type the agency's responses to each question directly below the question. For the questions which ask the agency to complete an Excel chart, complete the chart and attach it to the end of this document when the agency submits the .pdf version.

Agency Snapshot

1. What are 3-4 items the agency considers as successes?

- Completion of the Basic Training Village which expanded the Academy's capabilities.
- Implementation of the 12 week Basic Law Enforcement Training Program.
- Renovation and refurbishment of the Academy buildings and infrastructure.
- An approximate 33% increase in advanced training programs.

2. What are 3-4 items the agency considers as its current challenges or issues? These can include things the agency already has a plan to improve.

- A stable and reliable funding source for the Academy.
- Hiring and retaining good personnel given the current entry level salary for instructors and ability to provide increases throughout employees' career across all levels.
- Ensuring law enforcement common tasks are sustained by officers in the field through some type of in-service training and testing process.
- In-service cultural professionalism and de-escalation training for law enforcement personnel.
- Successful completion of the Commission on Accreditation for Law Enforcement (CALEA) validation and accreditation process.

3. What are 3-4 emerging issues the agency anticipates having an impact on its operations in the upcoming five years?

- Required psychological testing prior to attending the Academy.
- Extended mental illness training for all law enforcement personnel.
- Sim-munitions shoot-house being constructed in conjunction with the Federal Bureau of Investigations (FBI).
- Expansion of Basic Law Enforcement Training.
- Adopting a new Defensive Tactics Training Program.

History and Structure

4. Please provide the history of the agency by year, from its origin to the present, in a bulleted list. Include the names of each director with the year the director started, and major events (e.g. programs added, cut, departments/divisions changed, etc.).
 - 1968 – The South Carolina legislature appropriated \$30,000 to the South Carolina Law Enforcement Division (SLED) to establish the S.C. Police Academy. The training was voluntary and was four weeks in duration conducted at SLED.
 - 1970 – The state legislature created the S.C. Criminal Justice Academy (Academy) and its first Director Clifford Moyer. Training continued at SLED.
 - 1972 – The Academy moved into a newly built facility at its current location at 5400 Broad River Road. The new structure had 186 beds, 8 classrooms, and dining facility. Training became mandatory for all newly selected officers statewide.
 - 1974 – A 1.3 mile driving ranges was added.
 - 1976 thru 1978 – The Academy added a garage to support the driving range, a classroom at the driving range, and several buildings that were donated by Ft. Jackson to create a practical problems village.
 - 1979 – The Academy added a three story dormitory wing and a two story office building which contained a library and a teaching courtroom.
 - 1982 – Bob Dixon was the interim director until John O’Leary was selected. The Academy firearms range was completed, to include a shotgun range, rifle deck, and covered firing points with electronically controlled targets for handgun training.
 - 1983 – A 5,000 square foot pre-engineered maintenance support building was erected to accommodate procurement, printing, and graphic arts operations.
 - 1985 – The first Law Enforcement Tasks Analysis was developed and implemented by the newly formalized Standards and Support Section.
 - 1987 thru 1989 – Jim Kirby was interim director until Rick Johnson was selected in 1988. During this period new construction was completed that included a microwave tower, television studio and equipment building to facilitate teleconferencing and in-service training via closed circuit television supported by ETV. Training Act was revised requiring a mandatory three year recertification requirement.
 - 1991 – Department of Youth Services donated additional land to the Academy to increase parking capacity.
 - 1992 – The Academy was accredited by the Southern Association of Colleges and Schools Commission on Occupational Education Institute.
 - 1993 – Government restructuring was implemented and the Academy became a Division of the newly formed South Carolina Department of Public Safety (SCDPS). Academy director became a deputy director within the SCDPS structure. Forty three FTEs were transferred from the Academy to SCDPS to establish procurement, accounting, facilities management, printing, IT, graphic arts, human resources and security. An average of \$2.8 million of court fine funds was used per year to support these positions. Eventually, this figure leveled to \$500,000 annually to support the positions. The Training Council which oversaw Academy operations to this point became an advisory council. Additionally, the Academy lost approximately \$12 million

dollars in accrued funds that were intended for capital improvement projects and expansion.

- 1994 – A skid pad for driver training and simulated firearms training systems were added to the range complex.
- 1994 – Bill Gibson was named Deputy Director of the Academy.
- 1995 – Law Enforcement Tasks analysis conducted to update and validate curriculum.
- 1997 – Basic Detention training increases from 2 weeks to 3 weeks.
- 1999 – Pete Langehans Interim Deputy Director of the Academy.
- 2000 – William Neil named new Deputy Director.
- 2001 – Awarded a federal grant to establish two interactive distance learning classrooms and computer labs. Upstate and low country regional training sites were established at Greenville Tech and Horry/Georgetown Tech. Later sites expanded to York County Sheriff's Office, Greenville County Sherriff's Office, Anderson County Sherriff's Office, Sumter County Sherriff's Office, Mt. Pleasant Police Department, Myrtle Beach Police Department and Laurens Police Department. This initiative took several years lasting into 2007. New disciplinary procedures established for handling officer misconduct and certification revocation. Basic Law Enforcement Tasks Analysis Conducted.
- 2002 – Partnering with The National Institute of Corrections the Basic Detention Program is assessed, reviewed and changes made per recommendations.
- 2003 – Reduction in force resulted in 26 instructional and support employees terminated. Eliminated was the Forensic/Investigative teaching unit, the Criminal Domestic Violence teaching unit, the Traffic Safety teaching Unit, and the Psychological Testing and Evaluation Unit.
- 2004 – Physical Abilities Test was implemented as a standard into the Basic Law Enforcement Program. This standard was developed with the assistance of personnel from the Federal Law Enforcement Training Center, Brunswick, Ga. Basic Detention Tasks Analysis conducted.
- 2005 – Traffic Safety Instructional Unit is re-established through Federal Grant funding. Basic Law Enforcement Tasks Analysis Conducted. Tele-communications Tasks Analysis conducted.
- 2006 – The legislature voted to separate the Academy from SCDPS establishing the Academy as a stand-alone agency overseen once again by the Law Enforcement Training Council, but with significantly reduced resources, missing infrastructure, declining revenue, facilities issues, and greatly reduced capacity to support programs and meet the mission of the Training Act and regulations. Bill Neil named director of the Academy.
- 2008 – Hubert Harrell selected as Director. Detailed review, evaluation and re-focusing of priorities and re-organization of programs, staffing, delivery and facilities to support the increase demand for training is accomplished. Capital projects are projected by the agency management team to renovate and repair the existing facility to enable training delivery. The Academy begins the transition to new automated training and certification tracking system which had been purchased while the Academy was a part

of SCDPS. Five dollar proviso is passed an initiative started by Bill Neil. The former facility maintenance shop is renovated to establish dedicated classrooms and offices for Basic Detention and Tele-communications instruction. Tele-communications classroom is outfitted with call taker and dispatch computer simulations equipment purchased with Homeland Security Grant monies.

- 2009 – With the money generated from the proviso, plans are made to increase the training capabilities of the Academy with plans approved in 2008 to build a Basic Training complex. The Academy request one time monies from the legislature to start much needed capital improvements to the Academy buildings and infrastructure. The initiatives in capital improvements continue through subsequent years to refurbish the existing facility which had fallen into disrepair due to age.
- 2010 – Drug Recognition Expert Training is given to the Academy by SCDPS to conduct the program, funded by federal money. Construction begins on the Basic Training complex. Work begins on new curriculum for the Basic Law Enforcement Training Program with task analysis and validation study conducted with subject matter experts from the field (SMEs). Detention Instructors receive national certification from the American Jail Association.
- 2011 – Basic Training Village complex opens in July with a new and revised curriculum extending training from nine weeks to twelve weeks.
- 2014 – Task Analysis conducted for Basic Law Enforcement, Tele-communications and Basic Detention with updates and changes to the curriculum. Entered into an agreement with The Commission of Accreditation for Law Enforcement Agencies (CALEA) to go through the process to acquire accreditation for the Academy.
- 2015 – The Academy was used as a staging area for Swift Water rescue teams and other specialized teams assigned from out of State by FEMA to provide operational support during the fall flood. The Academy maintained around the clock operations providing housing, food, and logistical support for the teams.
- 2016 – Task analysis conducted for School Resource Officers to determine required curriculum changes and updates. Completed last payment on the construction bond of \$9,345,000 for the Basic Law Enforcement Training Village. Went through the mock assessment process for CALEA accreditation looking forward to actual assessment in July. Currently the Academy rest on 293 acres has a total of 21 classrooms, 2 gyms, two weight rooms, and a defensive tactics training room, 2 cafeterias, studio, library, and 550 beds. The facility serves approximately 18,000 officers across the State representing some 324 plus agencies.

Please provide information about the body that governs the agency and to whom the agency head reports. Explain what the agency's enabling statute outlines about the agency's governing body (e.g. board, commission, etc.), including, but not limited to: total number of individuals in the body; whether the individuals are elected or appointed; who elects or appoints the individuals; the length of term for each individual; whether there are any limitations on the total number of terms an individual can serve; whether there are any limitations on the number of consecutive terms an individual can serve; and any other requirements or nuisances about the body which the agency believes is relevant to understanding how it and the agency operate. If the governing body operates differently than outlined in statute, please describe the differences.

The South Carolina Criminal Justice Academy is governed by the Law Enforcement Training Council. The council functions are to facilitate maximum training opportunities for law enforcement officers and criminal justice personnel, to coordinate training and to set standards for the law enforcement and criminal justice service. (23-23-10 S.C. Code of Law) The Director of the Academy is hired by and responsible to the council and administers the selection of the instructors, training course content, maintenance of physical facilities, recordkeeping, supervision of personnel, scheduling of classes, enforcement of minimum standards for certification and other matters as may be agreed upon by the council. Both basic and advanced training are to be provided by the facility. (23-23-20 S.C. Code of Law)

The Law Enforcement Training Council is authorized to:

- (1) Receive and disburse funds;
- (2) accept donations, contributions, funds, grants, or gifts from private individuals, foundations, agencies, corporations, or the state or federal governments, for the purpose of carrying out the programs and objectives of this chapter;
- (3) consult and cooperate with counties, municipalities, agencies, or official bodies of this State or of other states, other governmental agencies, and with universities, colleges, junior colleges, and other institutions, concerning the development of police training schools, programs, or courses of instruction, selection, and training standards, or other pertinent matters relating to law enforcement;
- (4) publish or cause to publish manuals, information bulletins, newsletters, and other materials to achieve the objective of this chapter;
- (5) make regulations as may be necessary for the administration of this chapter, including the issuance of orders directing public law enforcement agencies to comply with this chapter and all regulations so promulgated;
- (6) certify and train qualified candidates and applicants for law enforcement officer and provide for suspension, revocation, or restriction of the certification, in accordance with regulations promulgated by the council;
- (7) require all public entities or agencies that employ or appoint law enforcement officers to provide records in the format prescribed by regulation of employment information of law enforcement officers; and
- (8) provide by regulation for mandatory continued training of certified law enforcement officer, this training to be completed within each of the various counties requesting this training on a regional basis. (23-23-80 S.C. Code of Laws)

By law the council is comprised of the following eleven members:

- (1) the Attorney General of South Carolina;
- (2) the Chief of the South Carolina Law Enforcement Division;
- (3) the Director of the South Carolina Department of Probation, Parole and Pardon;
- (4) the Director of the South Carolina Department of Corrections;
- (5) the Director of the South Carolina Department of Natural Resources;
- (6) the Director of the South Carolina Department of Public Safety;
- (7) one chief of police from a municipality having a population of less than 10,000. This person must be appointed by the Governor and shall serve at his pleasure;
- (8) one chief of police from a municipality having a population of more than 10,000. This person must be appointed by the Governor and shall serve at his pleasure;
- (9) one county sheriff from a county with a population of less than 50,000. This person must be appointed by the governor and shall serve at his pleasure;
- (10) one county sheriff from a county with a population of more than 50,000. This person must be appointed by the governor and shall serve at his pleasure;
- (11) one detention director who is responsible for the operation and management of a county or multijurisdictional jail. This person must be appointed by the Governor and shall serve at his pleasure.

If a vacancy arises, it must be filled by appointment or election and confirmation of the original authority granting membership on the basis of the aforementioned criteria. Council members serve without compensation and if a council member is terminated from his qualifying office or employment immediately ceases to be a member of the council. There are no limitations on the amount of years a member may sit on the council as long as the member meets the qualifications. (23-23-30 S.C. Code of Law)

The Training Council meets at least once per quarter unless there is a current need to meet more often. Each meeting is publicized so the public can attend and during the meetings the council receives reports from the Director and/or the Academy staff on current operations, finance, training initiatives, certification issues, physical plant issues and new business.

The council is governed by the council chair or co-chair who is elected annually by the members of the council. Issues that are brought before the council are administered in accordance with "Robert's rules of order."

5. Please provide information about the agency's internal audit process including: whether the agency has internal auditors, a copy of the internal audit policy or charter, the date the agency first started performing audits, the names of individuals to whom internal auditors report, the general subject matters audited, name of person who makes the decision of when an internal audit is conducted, whether internal auditors conduct an agency-wide risk assessment routinely, whether internal auditors routinely evaluate the agency's performance measurement and improvement systems, the total number of audits performed in last five fiscal years; and the date of the most recent Peer Review of Self-Assessment by SC State Internal Auditors Association or other entity (if other entity, name of that entity).

The Criminal Justice Academy does not have an internal audit staff. Audits are conducted by the State Auditor's Office annually as the Auditor's Office has resources available.

General Information

6. Please complete the **Laws Chart**, which is a tab in the attached Excel document
7. Please list all entities and individuals the agency considers stakeholders. A “stakeholder” is a person, group or organization that has interest or concern in the agency or that can affect or be affected by the agency’s actions, objectives and policies. Since the agency is providing information about its partners and customers in response to other questions, the entities who are partners and customers do not need to be listed again here.

10th Judicial Circuit Solicitor
13th Judicial Circuit Solicitor
14th Judicial Circuit Solicitor
15th Judicial Circuit Solicitor
1st Judicial Circuit Solicitor
2nd Judicial Circuit Solicitor
3rd Judicial Circuit Solicitor
4th Judicial Circuit Solicitor
5th Judicial Circuit Solicitor
6th Judicial Circuit Solicitor
7th Judicial Circuit Solicitor
8th Judicial Circuit Solicitor
9th Judicial Circuit Solicitor
Abbeville Co. Coroner
Abbeville Co. Detention Center
Abbeville Co. E-911
Aiken Co Coroner
Aiken Co. Sheriff's Office Detention Div.
Aiken Co. SO Comm. Center
Aiken County Code Enforcement Division
Aiken Public Safety/911
Aiken Technical College PS/911
Allen University PS Department
Allendale Co Coroner
Allendale Co. Comm./911
Allendale Co. Detention Center
Allendale Police Dept.
Anderson Co. Coroner
Anderson Co. Detention Center
Anderson Co. Fire Protection Commission
Anderson Co. Public Safety Environmental Enf
Anderson Co. Sheriff's Office/911
Andrews Police Dept.
Atlantic Beach Police Dept.
Aynor Police Dept.
Bamberg Co. Detention Center
Bamberg Co. Sheriff's Office/911
Bamberg County Code Enforcement
Barnwell Co. Coroner
Barnwell Co./911

Barnwell Police Dept.
Batesburg/Leesville Jail
Batesburg/Leesville Police Dept./911
Beaufort Co Coroner
Beaufort Co. Detention Center
Beaufort Co. SO/911
Belton Police Dept.
Berkeley Co. Coroner
Berkeley Co. Water Sanitation
Berkeley County Communication
Bethune Police Dept.
Bishopville Police Dept.
Blacksburg Police Dept.
Blackville Police Dept.
Bob Jones University Public Safety/911
Bonneau Police Dept.
Bowman Police Dept.
Branchville Police Dept.
Briarcliff Acres Police Dept.
Burnettown Police Dept.
Calhoun Co. Coroner
Calhoun Co. Communication/911
Calhoun Co. Litter Control
Calhoun Falls Police Dept.
Cameron Police Dept.
Campobello Police Dept.
Catawba-Ebenezer Magistrate
Cayce Public Safety/911
Centerra-Savannah RS/911 SRSOC
Centerra-SRS Law Enforcement Dept./911
Charleston City Jail
Charleston Co. Coroner
Charleston Co. Consolidated 911 Center
Charleston Joint Base Security
Cheraw Police Dept. Jail
Cheraw Police Dept./911
Cherokee Co. Coroner
Cherokee Co. 911 Communications
Cherokee Co. Detention Center
Chesnee Police Dept.
Chester Co. Coroner
Chester Co. Detention Center
Chester Co. E-911
Chesterfield Co. Coroner
Chesterfield Co. Detention Center
Chesterfield Co. Public Works Dept.
Chesterfield Co./911
Chesterfield Police Dept.
Claflin University Dept of Public Safety
Clarendon Co. Coroner

Clarendon Co. Communications
Clarendon Co. Detention Center
Clemson City Police Dept. Jail
Clemson Dept. of Plant Industry
Clemson Police Dept./911
Clemson Univ. Dept. of Pesticide Reg.
Clemson University LPH Programs
Clemson University PD/911
Clemson University Police Dept.
Clinton Dept. of Public Safety/Jail
Clio Police Dept.
Clover Police Dept.
Coastal Carolina University Dept. PS/911
Colleton Co. Coroner
Colleton Co. Animal & Litter Control
Colleton Co. Sheriff's Office/911
Columbia College Police Dept.
Columbia Fire Dept.
Columbia Housing Authority
Columbia Metro Airport Department of Public Safety
Columbia Municipal Court
Columbia Parks & Recreation
Columbia-Richland 911 Communications
Coward Police Dept.
Cowpens Police Dept.
CSX Transp. Police SS
Darlington Co. Coroner
Darlington Co. Communications Center
Darlington Co. Detention Center
Darlington Co. Prison Farm
Denmark Police Dept.
Denmark Tech College Public Safety
Department of Homeland Security
Dillon Co. Coroner
Dillon Co. Detention Center
Dillon Co. E-911 Center
Dorchester Co. Coroner
Dorchester Co. Planning & Codes Enf.
Dorchester Co. Public Works/Solid Waste
Dorchester Comm./911
Duncan Police Dept.
Easley Police Dept. Jail
Easley Police Dept./911
Edgefield Co. Coroner
Edgefield Co. Comm./911
Edgefield Co. Detention Center
Edgefield Co. Sheriff's Office
Edgefield Police Dept.
Elgin Police Dept.
Elloree Police Dept.

Erskine College Police Department
Estill Police Dept.
Fairfax Police Dept.
Fairfield Co. Coroner
Fairfield Co. Detention Center
Fairfield Co. Emergency Management
Federal Bureau of Investigation
Florence Co. Central Dispatch
Florence Co. Coroner
Florence Co. Detention Center
Florence Co. Environmental Service
Florence Regional Airport Police Department
Fort Jackson Police
Fort Mill Magistrate Court
Fort Mill Police Dept. Jail
Fountain Inn Police Dept./911
Francis Marion University Public Safety
Furman University PD/911
Furman University Police Department
Gaston Police Dept.
Georgetown Co Coroner
Georgetown Co. Central/911
Georgetown Co. Detention Center
Georgetown Police Dept.
Gifford Police Dept.
Goose Creek Dispatch/911
Great Falls Police Dept.
Greeleyville Police Dept.
Greenville Co. Coroner
Greenville Co. Dept of Public Safety
Greenville Co. Sheriff's Office/911
Greenville County Summary Court
Greenville Police Dept. Comm/911
Greenville Tech. College Campus Police
Greenville/Spartanburg Airport Comm. Center
Greenville/Spartanburg Airport Police
Greenwood Co. Coroner
Greenwood Co. Detention Center
Greenwood Co. Planning Department
Greenwood Co./911
Greer Police Dept. Jail
Greer Police Dept./Fire/911
Hampton Co. Coroner
Hampton Co. Detention Center
Hampton Co. Sheriff's Office
Hampton Co./911
Hanahan Police Dept./911
Hardeeville Police Dept.
Hemingway Police Dept.
Highland Summary Court

Hilton Head Island - Fire & Rescue
Honea Path Police Dept.
Honea Path Police Dept. Jail
Horry Co 911
Horry Co. Coroner
ICEE Homeland Security Investigations
Inman Police Dept.
Irmo Fire District
Irmo/Chapin RC SPD/Parks & Recreation
Jackson Police Dept.
Jasper Co. Coroner
Jasper Co. Detention Center
Jasper Co. Emergency Services
Jasper Co. Sheriff's Office
Johnsonville Police Dept.
Johnsonville Police Dept. Jail
Johnston Police Dept.
Jonesville Police Dept.
Kershaw Co. Coroner
Kershaw Co. Code Enforcement
Kershaw Co. Detention Center
Kershaw County Central Communications
Kingstree Police Dept.
Lake City Police Dept.
Lake City Police Dept. Jail
Lake View Police Dept.
Lamar Police Dept.
Lancaster Co. 911
Lancaster Co. Coroner
Lancaster Co. Detention Center
Lancaster Police Dept./911
Lander University/Police Department/911 Dispatcher
Landrum Police Dept.
Lane Police Dept.
Latta Police Dept.
Laurens Co. Coroner
Laurens Co. Sheriff's Office - Jail Division
Laurens Co./911
Lee Co. Coroner
Lee Co. E-911 Communication Center
Lexington Co Coroner
Lexington Co. Detention Center
Lexington Co. Public Safety/911
Lexington County Animal Services
Liberty Police Dept.
Liberty Police Dept./Detention Center
LincolNville Police Dept.
Loris Police Dept.
Lyman Police Dept.
Lynchburg Police Dept.

Manning Police Dept.
Marion Co. Coroner
Marion Co. Detention Center
Marion Co. E-911 Central Dispatch
Marion Co. Prison Farm
Marion County Code Enforcement Division
Marlboro Co Coroner
Marlboro Co. Detention Facility
Marlboro Co. Public Works
Marlboro County E-911
Mauldin Police Dept./911
Mayberry City Police Department
Mayesville Police Dept.
McColl Police Dept.
McCormick Co Coroner
McCormick Co Sheriff's Office/911
McCormick Co. Detention Center
McCormick Co. Emergency Services/911
McCormick Police Dept.
McEntire Security Forces
Medical University of SC - DPS/911
Midlands Tech. College
Mullins Police Dept.
MUSC/Cont. Sub./Internal Audits
Myrtle Beach Municipal Court
Myrtle Beach PD/911
Naval Weapons Station Security Police
New Ellenton Police Dept.
Newberry Co. Coroner
Newberry Co. Communication Center
Newberry Co. Detention Center
Newberry Co. Sheriff's Office
Nichols Police Dept.
North Augusta Public Safety Jail
North Augusta Public Safety/911
North Charleston PD/Jail
North Myrtle Beach PS/911
Norway Police Dept.
Oconee Co. Coroner
Oconee Co. SO/911
Oconee County Detention Center
Office of Regulatory Staff
Olar Police Dept.
Orangeburg Co Coroner
Orangeburg Co. 911 Center
Orangeburg Co. Litter Control
Pageland Police Dept. Jail
Palmetto State Law Enforcement Officers Association
Pamplico Police Dept.
Parris Island Marine Base/911

Pendleton Police Dept.
Perry Police Dept.
Pickens Co. Coroner
Pickens Co. Detention Center
Pickens Co. Prison
Pickens Co. SO Communications/911
Presbyterian College Campus Police Dept.
Prosperity Police Dept.
Provost Marshal's Office - Parris Island
Quinby Police Dept.
Richland Co. Coroner
Ridge Spring Police Dept.
Ridgeland Police Dept.
Ridgeville Police Dept.
Ridgeway Police Dept.
Rock Hill PD/911
Rock Hill Police Dept. Jail
Rowesville Police Department
S.L.E.D./911
Salem Police Dept.
Salley Police Dept.
Saluda Co. Coroner
Saluda Co. Detention Center
Saluda Co./911
Savannah RS/911 SRNS
SC Combat Pistol League
SC Department of Public Safety – Highway Patrol
SC Department of Public Safety – Bureau of Protective Services
SC Department of Public Safety – State Transport Police
SC Department of Public Safety – Immigration Enforcement Unit
SC Dept. of Commerce Div. of Aeronautics
SC Dept. of Consumer Affairs
SC Dept. of Juvenile Justice Detention
SC Dept. of Juvenile Justice Police Dept
SC Dept. of Social Services, Attn: Div of Inv
SC Division of Public Railways Police Dept.
SC Governor's School for Science & Mathematics PS
SC Governor's School For The Arts P.S.
SC House of Representatives Sgt-At-Arms Ofc
SC Parks, Recreation & Tourism
SC State Museum Public Safety
SC Training Officers Association
School for Deaf & Blind Public Safety Dept.
Scranton Police Dept.
Sellers Police Dept.
Seneca Police Dept./911
Shaw Air Force Base (20 SFS/MPTS)
Simpsonville Police Dept./911
Society Hill Police Dept.
South Congaree Police Dept.

Spartanburg Co. Coroner
Spartanburg Co. Env. Enf. Dept.
Spartanburg Co. Sheriff's Office-Detention Div.
Spartanburg Co/911
Spartanburg Community College Police Dept.
Spartanburg E S A
Spartanburg Methodist College Campus Safety
Spartanburg Police Department/Jail
Spartanburg Water System
Springdale Police Dept.
Springfield Police Dept.
St. George Police Dept.
St. Matthews Police Dept.
St. Stephen Police Dept.
State of South Carolina
Summerton Police Dept.
Summerville Communications/911
Sumter Co. Coroner
Sumter LEC/911
Surfside Beach Police Department/Jail
Surfside Beach Public Safety Dept./911
Swansea Police Dept.
Travelers Rest Police Dept./911
Trenton Police Dept.
Tri County Technical College DPS
Turbeville Police Dept.
Union Co. Coroner
Union Co. Communication Center
Union Co. Jail
Union County Animal & Litter Control
Union County Detention Center
US Coast Guard
US Federal Probation
US Postal Inspectors
USC Aiken Police Department
USC Beaufort Police Dept.
USC Law Enforcement & Safety/911
Varnville Police Dept.
Wagener Police Dept.
Walhalla Police Dept.
Walterboro Fire Department
Walterboro Police Department /911
Ware Shoals Police Dept.
Wellford Police Dept.
West Columbia Police Dept./911
West Pelzer Police Dept.
West Union Police Dept.
Westminster Police Dept.
Whitten Center Police Dept.
Williamsburg Co. Coroner

Williamsburg Co. Dispatching/E-911
Williamsburg Co. Env. Services
Williamston Police Dept. Jail
Winnsboro Public Safety
Winthrop University Police Department
Wofford College Campus Safety Dispatch/911
Wofford College Public Safety
York Co. Coroner
York Co. Dpt. of Public Safety Communication
York Co. Prison Camp
York Police Dept. Jail
York Police Dept./911
York Tech College Security

8. List all entities the agency worked with in 2015-16, or plans to work with during 2016-17, that help the agency accomplish one or more of its goals, strategies or objectives (i.e. partners). Below each entity, list the applicable year, objective(s) the entity is helping the agency accomplish and ways in which the agency works with the partner to accomplish that objective(s).

The following entities (not included as Stakeholders above) have allowed the Academy to utilize their employees and officers in FY 2015-16 as guest instructors for the driving range, firearms training and use in analyzing students during practical problem exercises.

Employees from the below agencies as well as some of those listed as Stakeholders will be utilized for the same purposes for FY 16-17.

(Objectives 2.1.2, 2.1.3, 2.2.1, 2.2.2)

11th Judicial Circuit Solicitor
12th Judicial Circuit Solicitor
16th Judicial Circuit Solicitor
Abbeville Co. Sheriff's Office
Abbeville Police Dept.
Aiken Co. Sheriff's Office
Aiken Public Safety
Allendale Co. Sheriff's Office
Alvin S. Glenn Detention Center
Anderson Co. Sheriff's Office
Anderson Police Dept.
Anderson Police Dept. Jail
Bamberg Co. Sheriff's Office
Bamberg Police Dept.
Barnwell Co. Detention Center
Barnwell Co. Sheriff's Office
Batesburg/Leesville Police Dept.
Beaufort Co. Sheriff's Office
Beaufort Police Dept.
Benedict College Public Safety Dept.
Bennettsville Police Dept.

Berkeley Co. Sheriff's Office
Bluffton Police Dept.
Bob Jones University Public Safety
Calhoun Co. Sheriff's Office
Camden Police Dept.
Cayce Public Safety
Centerra-SRS Law Enforcement Department
Central Police Dept.
Chapin Police Dept.
Charleston City Police Dept.
Charleston Co. Aviation Authority
Charleston Co. Sheriff's Office
Cheraw Police Dept.
Cherokee Co. Sheriff's Office
Chester Co. Sheriff's Office
Chester Police Dept.
Chesterfield Co. Sheriff's Office
Citadel Public Safety
Clarendon Co. Sheriff's Office
Clemson Police Dept.
Clinton Dept. of Public Safety
Coastal Carolina University PD
College of Charleston Public Safety
Colleton Co. Detention Center
Colleton Co. Sheriff's Office
Columbia Police Dept.
Conway Police Dept.
Cottageville Police Dept.
Darlington Co. Sheriff's Office
Darlington Police Dept.
Dillon Co. Sheriff's Office
Dillon Police Dept.
Dorchester Co. Detention Center
Dorchester Co. Sheriff's Office
Due West Police Dept.
Easley Police Dept.
Edisto Beach Police Dept.
Ehrhardt Police Dept.
Eutawville Police Dept.
Fairfield Co. Sheriff's Office
Florence Co. Sheriff's Office
Florence Police Dept.
Folly Beach Public Safety
Forest Acres Police Dept.
Fort Lawn Police Dept.
Fort Mill Police Dept.
Fountain Inn Police Dept.
Gaffney Police Dept.
Georgetown Co. Sheriff's Office
Goose Creek Police Dept.

Greenville Co. Detention Center
Greenville Co. Sheriff's Office
Greenville Hosp. System Law Enf. Svc.
Greenville Police Dept.
Greenwood Co. Sheriff's Office
Greenwood Police Dept.
Greer Police Dept.
Hampton Police Dept.
Hanahan Police Dept.
Harleyville Police Dept.
Hartsville Police Dept.
Hill-Finklea Detention Center
Holly Hill Police Dept.
Horry Co. Police Dept.
Horry Co. Sheriff's Office
Irmo Police Dept.
Isle of Palms Police Dept.
Iva Police Dept.
J. Reuben Long Detention Center
Jamestown Police Dept.
Kershaw Co. Sheriff's Office
Lancaster Co. Sheriff's Office
Lancaster Police Dept.
Lander University Public Safety
Laurens Co. Sheriff's Office
Laurens Police Dept.
Lee Co. Sheriff's Office
Lex. Co. Health Services Dist.-Dept.of DPS
Lexington Co. Sheriff's Office
Lexington Police Dept.
Marion Co. Sheriff's Office
Marion Police Dept.
Marlboro Co. Sheriff's Office
Mauldin Police Dept.
McBee Police Dept.
McCormick Co. Sheriff's Office
Medical University of S.C. Public Safety
Moncks Corner Police Dept.
Mt. Pleasant Police Dept.
Myrtle Beach Police Dept.
Myrtle Beach Police Dept. Jail
Newberry Police Dept.
Ninety Six Police Dept.
Norfolk Southern Railway Police Dept.
North Augusta Public Safety
North Charleston Police Dept.
North Myrtle Beach Jail
North Myrtle Beach Public Safety
North Police Dept.
Oconee Co. Sheriff's Office

Olanta Police Dept.
Orangeburg Co. Sheriff's Office
Orangeburg County Detention Center
Orangeburg Public Safety
Orangeburg/Calhoun Tech. College
Pacolet Police Dept.
Pageland Police Dept.
Pawley's Island Police Dept.
Pelion Police Dept.
Pickens Co. Sheriff's Office
Pickens Police Dept.
Piedmont Tech College Public Safety
Pine Ridge Police Dept.
Port Royal Police Dept.
Richland Co. Sheriff's Office
Rock Hill Police Dept.
S.L.E.D.
Saluda Co. Sheriff's Office
Saluda Police Dept.
Santee Police Dept.
SC Attorney General's Office
SC Department of Public Safety
SC Department of Revenue
SC Dept. of Corrections
SC Dept. of Mental Health
SC Dept. of Natural Resources
SC DHEC
SC Forestry Commission
SC Probation, Parole & Pardon Services
SC Public Service Authority LE Div
SC Senate Sergeant at Arms
SC State Ethics Commission
SC State Ports Authority Police Dept.
SC State University Police Department
Seneca Police Dept.
Sheriff Al Cannon Detention Center
Simpsonville Police Dept.
Spartanburg Co. Sheriff's Office
Spartanburg Police Department
Sullivans Island Police Dept.
Summerville Police Dept.
Sumter Co. Sheriff's Office
Sumter Police Dept.
Sumter-Lee Regional Detention Center
Surfside Beach Police Department
Tega Cay Police Dept.
Timmonsville Police Dept.
Travelers Rest Police Dept.
Trident Tech College Public Safety
Union Co. Sheriff's Office

Union Public Safety
 USC Law Enforcement & Safety
 USC Upstate Police Department
 Walterboro Police Department
 West Columbia Police Dept.
 Whitmire Police Dept.
 Williamsburg Co. Detention Center
 Williamsburg Co. Sheriff's Office
 Williamston Police Dept.
 Williston Police Dept.
 Woodruff Police Dept.
 Yemassee Police Dept.
 York Co. Detention Center
 York Co. Sheriff's Office
 York Police Dept.

9. Please provide the following information regarding the amount of funds remaining at the end of each year that the agency had available to use the next year (i.e. in 2011-12, insert the amount of money left over at the end of the year that the agency was able to carry forward and use in 2012-13), for each of the last five years.

Year	Amount Remaining at end of year that agency could use the next year
2011-12	\$35,707 (General Fund); \$3,361,103 (Special Rev); \$896,618 (Capital) - \$4,293,428 (Total)
2012-13	\$118,966 (General Fund); \$3,444,663 (Special Rev); \$316,018 (Capital) - \$3,879,647 (Total)
2013-14	\$76,804 (General Fund); \$3,712,519 (Special Rev); \$1,475,684 (Capital) - \$5,265,007 (Total)
2014-15	\$75,659 (General Fund); \$3,552,949 (Special Rev); \$567,916 (Capital) - \$4,196,524 (Total)
2015-16 ¹	\$397,155 (General); \$2,635,801 (Special Rev); \$97,250 (Capital) - \$3,143,681 (Total)

10. How much does the agency believe is necessary to have in carryforward each year? Why?

The Academy requires a minimum carryforward of \$1,400,000. The Academy receives revenue on a monthly basis and does not receive the initial revenue for the new fiscal year until the final week in July, necessitating the need for carryover funding to pay for two payroll periods with fringes. The Academy also transfers funds to SCETV (\$140,000 for FY2016) and is required to pay the annual insurance premiums to the Insurance Reserve Fund as well as normal operating expenses.

11. Please complete the **Employees Available Chart**, which is a tab in the attached Excel document.

12. Please complete the **Agency Daily Operation Programs Chart**, which is a tab in the attached Excel document and applies to 2015-16 and 2016-17.

¹ Updates made pursuant to email from agency CFO Tom McQueen to Committee staff on April 13, 2017.

2015-16 Strategic Plan, Programs, Employee Allocation and Spending

13. Please complete the **2015-16 Customers & Potential Impacts Chart**, which is a tab in the attached Excel document.
14. Please review the **2015-16 Public Benefit and Responsibility Chart**, which is a tab in the attached Excel document.
15. Please complete the **2015-16 Employee Allocation by General Appropriation Act Program Chart**, which is a tab in the attached Excel document
16. Please complete the **2015-16 Programs and Objectives Chart**, which is a tab in the attached Excel document.
17. Please complete the **2015-16 Employee Allocation by Objective Chart**, which is a tab in the attached Excel document
18. Please complete the **2015-16 Strategic Spending Chart**, which is a tab in the attached Excel document, to provide the Committee information on how the agency spent its funding in 2015-16

2016-17 Strategic Plan, Programs, Employee Allocation and Budgeting

19. Please complete the **2016-17 Customers & Potential Impacts Chart**, which is a tab in the attached Excel document. If the agency's General Appropriation Act Programs - Daily Operations subprograms; services/products provided; and customer segments are the same as in 2015-16, the agency can simply type on the first line, "Same as 2015-16 Customers & Potential Impacts Chart."
20. Please review the **2016-17 Public Benefit and Responsibility Chart**, which is a tab in the attached Excel document. If the agency's strategic plan and employees responsible are the same as in 2015-16, the agency can simply type on the first line, "Same as 2015-16 Public Benefit and Responsibility Chart."
21. Please complete the **2016-17 Employee Allocation by General Appropriation Act Program Chart**, which is a tab in the attached Excel document
22. Please complete the **2016-17 Programs and Objectives Chart**, which is a tab in the attached Excel document.
23. Please complete the **2016-17 Employee Allocation by Objective Chart**, which is a tab in the attached Excel document. If the agency's strategic plan and employee allocation are the same as in 2015-16, the agency can simply type on the first line, "Same as 2015-16 Employee Allocation by Objective Chart."
24. Please complete the **2016-17 Strategic Budgeting Chart**, which is a tab in the attached Excel document, to provide the Committee information on how the agency plans to utilize the funds it is receiving in 2016-17, including any additional funds it plans on applying for during the year such as federal grants.

Program Structure

25. Please provide the following information regarding the agency's program structure in the General Appropriations Act.

- a. Does the agency have the ability to request a restructuring or realignment of its General Appropriations Act programs? (Y/N)

Yes

- b. In what year did the agency last request a restructuring or realignment of its General Appropriations Act programs? (see example of what is meant by General Appropriations Act programs to the right)

*II. . Programs and Services
A. Water Quality Management
2. Water Management*

Never Requested

- c. What was requested and why?

N/A

- d. Was the request granted? (Y/N) If no, who denied the request and why was it denied?

N/A

- e. Would an individual be able to clearly see how much the agency is spending toward each of the goals in its Strategic Plan by looking at the hierarchy of agency General Appropriation Act programs? (Y/N)

Yes

- f. Could the agency make a request to the Executive Budget Office, Senate Finance Committee, and House Ways and Means Committee to realign or restructure its General Appropriations Act programs so that the agency's goals from its strategic plan were the highest level of its General Appropriations Act programs in the hierarchy? (Y/N)

Yes

Performance Measures

26. Please complete the **Performance Measures Chart**, which is a tab in the attached Excel document.

27. After completing the Performance Measure Chart, please provide the following: Graphs/Charts which shows trends over the last five years for at least three performance measures (separate graph/chart for each performance measure) the agency believes are vital to knowing whether the agency is successful, and:

- a. Three agency, government, non-profit, or for-profit entities the agency considers the best in the country in this process or similar process and why.

The three agencies considered the best in the country are 1) Kentucky Department of Criminal Justice Training Basic Training Academy, 2) Wyoming Law Enforcement Academy and 3) New Hampshire Police Standards and Training Council. These were chosen because they are the only Law Enforcement training facilities in their individual state. Most of the other states utilize colleges, universities, regional academies, and individual agencies to provide this training. This allows these agencies to be able to centralize its resources and ensure officers have consistency in all areas of training regardless of what agency they work for. Meals, housing and all classroom materials are provided for officers while they are in training. They must successfully complete many areas of performance including Patrol Procedures, Physical Training, Vehicle Operations, Firearms Training, Defensive Tactics, Legal, Traffic and DUI, Criminal Investigations, and Tactical Responses to Crisis Situations. Completion times for training for Basic Law Enforcement Officers varies by state with South Carolina being 12 weeks (488.25 hours), Wyoming 13 weeks(542 hours), New Hampshire 16 weeks (640 hours), and Kentucky 22 weeks (928 hours). South Carolina has 16 Basic Law Enforcement classes per year while New Hampshire and Wyoming each have 3 classes and Kentucky has 9 classes.

- b. If the agency did not use results from another entity as a performance benchmark, why not? What did the agency choose as the benchmark, and why?

N/A

Comparison to Others

28. Are there other agencies that have goals similar to those at this agency? If so, which agencies and which goals?

SC Department of Corrections and SC Department of Juvenile Justice have goals similar to SCCJA in the training of their detention officers.

29. For each of the agency's goals that are similar to goals at other agencies,

- a. How are what the other agencies, and this agency, striving for the same goal?

SC DOC and SC DJJ are training officers to work in their respective agencies. SC CJA is training detention officers to work in municipal and county detention facilities not operated by the state.

- b. How are what the other agencies, and this agency, striving for different?

While there are no major differences in the training process, the job duties are different for officers trained by SC DOC and SC DJJ, so these agencies train focused on the job duties assigned to their individual officers.

- c. Are there ways this agency and those other agencies could work together to accomplish the goals more efficiently?

SCCJA meets with representatives of both SC DOC and SC DJJ to discuss training initiatives and to validate their training curriculum in efforts to help them meet their training goals. SCCJA trains the trainers for these two agencies while also utilizing their instructors to assist SCCJA with Firearms and Defensive Tactics.

- d. Are there ways this agency and those other agencies could work together to accomplish the goals more effectively?

The Academy provides support in these areas which the agencies do not have expertise. Currently, SCCJA works with both SC DOC and SC DJJ in training their trainers and providing training oversight for their agencies.

Looking Ahead - Agency Ideas/Recommendations

30. Please list any ideas the agency has for internal changes at the agency that may improve efficiency and outcomes. These can be ideas that are still just ideas, things the agency is analyzing the feasibility of implementing, or things the agency already has plans for implementing. For each, include the following details:

- a. Stage of analysis;
- b. Objectives and Associated Performance measures impacted and predicted impact;
- c. Costs of the objectives that will be impacted and the anticipated impact;
- d. On which objective(s) the agency plans to utilize additional available funds if the change saves costs, or obtain funds if the change requires additional funds, and how the objective(s) receiving or releasing the funds will be impacted; and
- e. Anticipated implementation date.

1) Extend the Basic Law Enforcement training by an additional three weeks to have it last for a fifteen (15) training cycle. This will enable the staff to work more effectively with the students to ensure all materials are properly covered and to stress improvements on any weak areas. The anticipated cost for this expansion is \$1.8 million which would include hiring additional staff. This change would have to be approved by the Law Enforcement Training Council and depending upon the availability of funding, implementation dates are to be determined.

2) Construct a Shoot House to train for Active Shooter and Building Clearing Tactics. This project is being funded by the FBI utilizing Federal funds with an anticipated construction date in 2017 depending on funding available.

3) In house on-line testing is still in the idea stage with the Agency beginning to look into practically versus the cost involved. It is anticipated there will be a cost savings based on lesser use of paper and other office supplies. Based upon the outcome of studies, implementation date is to be determined.

4) The Agency is looking into the possibility of creating Mobile Training Teams. This would allow the Agency to travel to various areas of the state to hold training classes. Currently there are several field classes taught, but this would allow an expansion of those. The anticipated cost of implementing this program is \$1.2 million which would include additional staff as well as associated equipment. This would be beneficial to all areas of the state because their officers could be trained in their jurisdiction and not have to travel to Columbia for training. This would make them available if needed. Currently there are no available funds, therefore, implementation date are to be determined.

32. After completing the Laws Chart (see Excel Charts in the next section). As the agency likely already has planned, please review the laws with executive management, as well as other employees, to determine ways agency operations may be less burdensome, or outcomes improved, from changes to any of the laws. Also, check if any of the laws are archaic or no longer match with current agency practices. Afterward, list any laws the agency would recommend the Committee further evaluate and possibly recommend revision or elimination of in the Committee's Oversight Report. For each one, include the information below. An example of the information to include and how to format the information is below and on the next page.
- a. Law;
 - b. Summary of current statutory requirement and/or authority granted;
 - c. Recommendation and Rationale for recommendation;
 - d. Current law wording;
 - e. Instructions and proposed new Wording of law; and
 - f. Other agencies that would be impacted by revising or eliminating the law.

Reports and Reviews

33. Please provide a list of the reports and reviews the agency must submit to a state or federal entity and the month of the year each are due.

Accountability Report - September
Federal Project Review - January
Grant Activity Report - September
Schedule of Expenditures of Federal Awards (SEFA) – August
Minority Business Utilization Plan - July

B. ADDITIONAL DOCUMENTS TO SUBMIT

Please submit the following additional documents in electronic format, saving them as instructed in the guidelines.

34. Please submit electronic copies of the following:
 - a. Audits performed on the agency by external entities, other than Legislative Audit Council, State Inspector General, or State Auditor's Office, during the last 5 years;
 - b. Audits performed by internal auditors at the agency during the last 10 years;
 - c. Other reports, reviews or publications of the agency, during the last 10 years, including Fact Sheets, Reports required by provisos, Reports required by the Federal Government, etc.; and
 - d. Organizational chart for the current year and as many years back as the agency has available.

Note: The Oversight Committee will collect the following documents, so do not provide copies of these:

- a. Audits performed by the State Inspector General;
 - b. Audits performed by the Legislative Audit Council;
 - c. Audits or AUPs performed by the State Auditor's Office during the last 5 years; and
 - d. Agency Accountability Reports.
35. Please submit a Word document that includes a glossary of terms, including, but not limited to, every acronym used by the agency.

C. FEEDBACK (OPTIONAL)

After completing the Program Evaluation, please provide feedback to the Committee by answering the following questions:

36. What other questions may provide the Committee and public information about the agency that will allow them to understand how the agency operates, budgets, and performs?
37. What is/are the best way(s), in the agency's opinion for the Committee to be able to compare the specific results the agency obtained with the money it spent? The Committee is asking how the agency could determine the amounts spent and the exact results obtained and be confident these numbers aligned
38. What changes to the report questions, format, etc. would the agency recommend?
39. What benefits does the agency see in the public having access to the information in the report?
40. What are two-three things the agency could do differently next time (or it could advise other agencies to do) to complete the report in less time and at a lower cost to the agency?
41. Please provide any other comments or suggestions the agency would like to provide.

Laws

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: In this Chart, the agency will find all of the laws it listed as applicable to that agency in its Restructuring Report. Please do the following:

- (a) If the agency grouped any laws together when completing the Restructuring Report, go back through and list each law individually (as the Annual Restructuring Report informed the agency it would have to do in this report);
- (b) Make any revisions needed, including adding or removing laws or modifying the summary of each, to ensure the list is accurate as of the date the agency submits this report; and
- (c) List which objective(s) in the Agency's strategic plan satisfies each law.

Please cite Law Number as follows:

State Constitution: Article # . Title of Article . Section # . Title of Section (Example - Article IV. Executive Department. Section 12. Disability of Governor)

State Statute: ## - ## - ## . Name of Provision . (Example - 1-1-110. What officers constitute executive department.)

Federal Statute: Title # . U.S.C. Section # (Any common name for the statute)

State Regulation: Chapter # - Section # (Any common name for the regulation)

Federal Regulation: Title # C.F.R. Section # (Any common name for the regulation)

State Proviso: Proviso ##.# (Proviso Description) . 2015-16 (or whichever year is applicable) Appropriations Act Part 1B (Example - 117.9 (GP: Transfers of Appropriations). 2014-15 Appropriations Act. Part 1B.)

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
1	23-23-10 - Purpose; definitions	State	Statute	Sets out the reasoning and intent of the chapter. Provides definitions.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 3.2.2
2	23-23-20 - South Carolina Criminal Justice Academy	State	Statute	Creates the Criminal Justice Academy.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.1.3, 2.2.1, 2.2.2, 3.2.2
3	23-23-30 - South Carolina Law Enforcement Training Council; members; terms.	State	Statute	Creates the Law Enforcement Training Council & their requirement to meet.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
4	23-23-40 - Certification Requirement.	State	Statute	Outlines requirement of training and certification for all law enforcement officers in South Carolina. Sets out exceptions to the training requirement.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 3.2.2
5	23-23-50 - Continuing Law Enforcement Education Credits (CLEEC) in domestic violence requirement; guidelines for exemptions.	State	Statute	Outlines requirement of continuing education related to domestic violence.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.2.1, 2.2.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.2.1, 2.2.2, 3.2.2
6	23-23-60 - certificates of compliance; information to be submitted relating to qualification of candidates for certification; expiration of certificate.	State	Statute	Outlines information to be submitted for candidates for certification, expiration of certification, and grants the Council authority to issue certification and other appropriate indicia of compliance.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2
7	23-23-70 - Certificates to be issued to certain officers appointed as chiefs and certain retired law enforcement officers.	State	Statute	Outlines Council's authority to issue certification in certain situations to chiefs and certain retired law enforcement officers.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
8	23-23-80 - South Carolina Law Enforcement Training Council; powers and duties.	State	Statute	Outlines powers & duties of the Training Council.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
9	23-23-90 - Internal documents relating to requirements or administration of chapter as basis for court action.	State	Statute	Provides absolute immunity in litigation regarding communications that are required by the Training Act.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
10	23-23-100 - Compliance orders; penalties.	State	Statute	Allows the Director to issue Orders for compliance with the Training Act and corresponding regulations. Outlines procedure to be used to invoke civil penalties if that Order is not complied with.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
11	23-23-110 - Law enforcement in municipality with single officer when officer attending training.	State	Statute	Provides procedure for municipalities with only one law enforcement officer to secure assistance from county Sheriff during training at the Academy.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
12	23-23-115 - Training of officers with Savannah River Site Law Enforcement Department.	State	Statute	Allows training of law enforcement officers of the Savannah River Site at the Academy.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
13	23-23-120 - Reimbursement of training costs.	State	Statute	Provides for reimbursement of basic training expenses between law enforcement agencies under certain circumstances.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
14	23-23-130 - Retention of academy-generated revenue.	State	Statute	Allows for retention of certain academy generated revenues for certain operating expenses of the Academy.	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 3.2.2
15	23-23-140 - Patrol canine teams, certification.	State	Statute	Requires certification of patrol canine teams.	Objectives 1.1.1, 1.1.2, 1.1.3, 2.2.1, 2.2.2, 3.2.2	Objectives 1.1.1, 1.1.2, 1.1.3, 2.2.1, 2.2.2, 3.2.2
16	23-47-20 - System requirements.	State	Statute	Requires telecommunication operators and/or dispatchers to attend training at the Academy.	Objectives 2.1.2	Objectives 2.1.2
17	37-001 - Definitions.	State	Regulation	Provides definitions for the regulations.	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2
18	37-002 - Authority of Director	State	Regulation	Sets out the authority of the Director with regard to Orders issued pursuant to S.C. Code 23-23-100.	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2
19	37-003 - Requirement of Good Character.	State	Regulation	Requires good character to be certified as a law enforcement officer. Provides for the availability of background information to future employers, the Academy, & the Council.	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2
20	37-004- Certification.	State	Regulation	Sets out when certification of law enforcement officers occurs, that only one certification may be held at a time, and what level of certification is required.	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2
21	37-005 - Training Requirements for Basic Law Enforcement Certification.	State	Regulation	Sets out the different certification levels and who should hold what certification level.	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.1, 2.1.2, 2.2.1, 2.2.2, 3.2.2
22	37-006 - Equivalent Training.	State	Regulation	Sets out what prior training can be considered in exempting a candidate from basic training. Also, outlines when retraining is required based on break-in-service rules.	Objective 2.1.2, 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.2, 2.1.3, 2.2.1, 2.2.2, 3.2.2

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
23	37-007 - Application for Re-issuance of Certification.	State	Regulation	Sets up how an agency applies for re-issuance of certification for law enforcement officers.	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2
24	37-008 - Approval of Continuing Law Enforcement Education Hours for Re-certification Requirements.	State	Regulation	Outlines how an agency can get a course approved for continuing education hours.	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2
25	37-009 - Application for Re-Certification.	State	Regulation	Sets out reporting of continuing education requirements met for purposes of recertification (recertification for another 3 years).	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2
26	37-010 - Continuing Law Enforcement Education Requirements for Re-certification.	State	Regulation	Outlines requirements for the continuing education requirements for each certification level.	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2	Objective 2.1.3, 2.2.1, 2.2.2, 3.2.2
27	37-011 - Extension for Certification Renewal Dates.	State	Regulation	Outlines the requirements to get a 3 year certification extended.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
28	37-012 - Speed Measurement Device Operator.	State	Regulation	Outlines qualifications & certification of Traffic Radar Operators.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
29	37-013 - Definitions for R.37-015 and R.37-016.	State	Regulation	Provides definitions for the regulations.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
30	37-014 - Law Enforcement Emergency Vehicle Training Requirement.	State	Regulation	Sets out which agencies must conduct emergency vehicle training.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
31	37-015 - Law Enforcement Emergency Vehicle Training Programs.	State	Regulation	Sets out the different levels fo emergency vehicle training and the requirements of each level of training.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
32	37-016 - Notification of Training Compliance.	State	Regulation	Outlines how notification of emergency vehicle training to the Academy shall take place.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
33	37-017 - Continuing Training Requirement.	State	Regulation	Sets out how often emergency vehicle training shall take place.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
34	37-018 - Approval of Training Programs.	State	Regulation	Outlines process for getting emergency vehicle training approved for continuing education credit hours.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
35	37-019 - Equivalent Law Enforcement Emergency Vehicle Training.	State	Regulation	Outlines how an agency can get emergency vehicle training from other states, the federal government, or private training providers approved to comply with these regulations.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
36	37-020 - Effect of Failure to Comply.	State	Regulation	Oulines the effect of failure to comply with the requirements of emergency vehicle training.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
37	37-021 - Firearms Qualification Requirement.	State	Regulation	Sets out the firearms qualification requirement.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
38	37-022 - Separation from Law Enforcement Employment.	State	Regulation	Outlines the documentation required to be filed when an officer separates from an agency, when the officer needs to be notified of that filing, and the penalty for failing to report that separation.	Objective 3.2.1	Objective 3.2.1
39	37-023 - Reporting of Events Requiring Withdrawal of Certification.	State	Regulation	Outlines the reporting requirements of an agency when an officer commits an offense that may require the withdraw of certification under S.C. Reg. 38-016 & the penalty for failing to report.	Objective 3.2.1	Objective 3.2.1
40	37-024 - Investigation of Events Requiring Withdrawal of Certification; Notification to Officer.	State	Regulation	Outlines when an investigation into alleged misconduct shall occur and the process for notification regarding such an investigations initiation and conclusion.	Objective 3.2.1	Objective 3.2.1
41	37-025 - Denial of Certification for Misconduct.	State	Regulation	Outlines that the Council may deny certification to a law enforcement officer candidate if they have committed misconduct. Defines misconduct.	Objective 3.2.1	Objective 3.2.1
42	37-026 - Withdrawal of Certification of Law Enforcement Officers.	State	Regulation	Outlines that the Council may withdraw certification to a law enforcement officer if they have committed misconduct or have other issues. Defines misconduct.	Objective 3.2.1	Objective 3.2.1
43	37-027 - Notification of Withdrawal of Certification.	State	Regulation	Outlines when and how notification regarding withdraw of certification shall occur.	Objective 3.2.1	Objective 3.2.1
44	37-028 - Notification of Denial of Certification.	State	Regulation	Outlines how notification of a denial of certification is made.	Objective 3.2.1	Objective 3.2.1
45	37-029 - Confidentiality of Notification.	State	Regulation	Outlines that notification sent pursuant to S.C. Reg. 38-020 shall be confidential.	Objective 3.2.1	Objective 3.2.1
46	37-030 - Reserve Police Officer.	State	Regulation	Outlines requirements for Reserve Officers.	Objective 2.2.1, 2.2.2, 3.2.2	Objective 2.2.1, 2.2.2, 3.2.2
47	37-060 - Definitions.	State	Regulation	Provides definitions for the regulations.	Objective 2.1.2	Objective 2.1.2
48	37-062 - Training to Take Place within One Year of Hire.	State	Regulation	Requires telecommunication operators and/or dispatchers to attend training within one year of hire, except in certain circumstances.	Objective 2.1.2	Objective 2.1.2
49	37-063 - Requirement of Good Character.	State	Regulation	Requires good character to be certified as a telecommunication operator and/or dispatchers. Provides for the availability of background information to future employers, the Academy, & the Council.	Objective 2.1.2	Objective 2.1.2
50	37-064 - Minimum Requirements for E-911 Operator Enrollment in Training.	State	Regulation	Outlines the minimum requirements to train as a telecommunications operator and/or dispatcher.	Objective 2.1.2	Objective 2.1.2
51	37-065 - Certification.	State	Regulation	Certification occurs upon successful completion of training.	Objective 2.1.2	Objective 2.1.2
52	37-066 - Training Requirements for Certification.	State	Regulation	Outlines the training requirements prior to certification being issue and the requirments for re-issuance of certification.	Objective 2.1.2	Objective 2.1.2

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
53	37-067 - Break in Service after Certification.	State	Regulation	Outlines requirements to be re-certified after a break-in-service.	Objective 2.1.2	Objective 2.1.2
54	37-068 - Application for Issuance or Re-issuance of Certification.	State	Regulation	Sets up how an agency applies for re-issuance of certification for telecommunication operators and/or dispatchers & cases in which that recertification cannot be re-issued.	Objective 2.1.2	Objective 2.1.2
55	37-069 - Cost of Training.	State	Regulation	Outlines how cost of training shall be paid to the Academy.	Objective 2.1.2	Objective 2.1.2
56	37-070 - Separation from Employment.	State	Regulation	Outlines requirements to report separations from the agency.	Objective 3.2.1	Objective 3.2.1
57	37-101 - Request for Contested Case Hearing.	State	Regulation	Outlines when and how contested case hearings are requested.	Objective 3.2.1	Objective 3.2.1
58	37-102 - Failure to Request Contested Case Hearing.	State	Regulation	Outlines the consequences of failing to request a contested case hearing.	Objective 3.2.1	Objective 3.2.1
59	37-103 - Prosecution and Docketing.	State	Regulation	Outlines the prosecution and docketing of contested case hearings.	Objective 3.2.1	Objective 3.2.1
60	37-104 - Discovery.	State	Regulation	Allows for Discovery to be conducted prior to contested case hearings.	Objective 3.2.1	Objective 3.2.1
61	37-105 - Contested Case Hearing.	State	Regulation	Outlines the procedure of a contested case hearing.	Objective 3.2.1	Objective 3.2.1
62	37-106 - Failure to Appear at the Contested Case Hearing.	State	Regulation	Outlines the consequences of failing to appear at a contested case hearing.	Objective 3.2.1	Objective 3.2.1
63	37-107 - Final Decision by Law Enforcement Training Council.	State	Regulation	Outlines how Final Agency Decisions should be formatted and decided.	Objective 3.2.1	Objective 3.2.1
64	37-108 - Sanctions.	State	Regulation	Provides for various sanctions to be included in Final Agency Decisions.	Objective 3.2.1	Objective 3.2.1
65	37-109 - Recusal of Council Members.	State	Regulation	Requires recusal of certain Council Members.	Objective 3.2.1	Objective 3.2.1
66	37-110 - Right to be Represented by Counsel.	State	Regulation	Allows the parties be represented by Counsel.	Objective 3.2.1	Objective 3.2.1
67	37-112 - Reporting to the National Decertification Index.	State	Regulation	Requires individuals be reported to the National Decertification Index upon the exhaustion of all appeals.	Objective 3.2.1	Objective 3.2.1
68	64.1 (LETC: CJA-Federal, Other Flow Through Funds) 2015-16 Appropriations Act. Part 1B	State	Proviso	Allows carry over to complete projects.	Objectives 1.1.1,1.1.2,1.1.3	Objectives 1.1.1,1.1.2,1.1.3

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
69	64.2. (LETC: CJA-Retention of Emergency Expenditure Refunds) 2015-16 Appropriations Act. Part 1B	State	Proviso	Allows collection, expending, retaining, and carrying forward of funds received for reimbursement for personnel & equipment expended due to an emergency.	Objectives 1.1.1,1.1.2,1.1.3	Objectives 1.1.1,1.1.2,1.1.3
70	6-11-340 - Protection of special purpose district facilities; public safety departments; appointment and training of public safety officers.	State	Statute	Allows special purposes districts to have law enforcement officers and send them for training at the Academy. The Academy is allowed to charge a fee for this training.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
71	14-1-206 - Additional assessment, general sessions or family court; remittance; disposition; annual audits.	State	Statute	Funding mechanism for the Academy.	Objectives 1.1.1,1.1.2,1.1.3	Objectives 1.1.1,1.1.2,1.1.3
72	14-1-207 - Additional assessment, magistrate's court; remittance; disposition; annual audits.	State	Statute	Funding mechanism for the Academy.	Objectives 1.1.1,1.1.2,1.1.3	Objectives 1.1.1,1.1.2,1.1.3
73	14-1-208 - Additional assessment, municipal court; remittance; disposition; annual audits.	State	Statute	Funding mechanism for the Academy.	Objectives 1.1.1,1.1.2,1.1.3	Objectives 1.1.1,1.1.2,1.1.3
74	14-1-240 - Surcharge on certain misdemeanor traffic offenses or nontraffic violations to fund training at South Carolina Criminal Justice Academy.	State	Statute	Funding mechanism for the Academy. Currently, set to sunset in June 2016.	Objectives 1.1.1,1.1.2,1.1.3	Objectives 1.1.1,1.1.2,1.1.3
75	23-3-65 - South Carolina Law Enforcement Assistance Program to provide counseling services and other support services.	State	Statute	Requires the Academy to develop a course of training for critical incident stress debriefing and peer support team.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
76	23-3-540 - Electronic monitoring; reporting damage to or removing monitoring device; penalty.	State	Statute	Allows the Academy to provide training to officers of PPP regarding utilization of active electronic monitoring devices.	Objective 2.1.2, 2.2.1	Objective 2.1.2, 2.2.1
77	23-4-110 - Creation of committee; members and officers.	State	Statute	Places the Director of the Academy on the Governor's Committee on Criminal Justice, Crime & Delinquency.	Objective 2.1.2, 2.2.1	Objective 2.1.2, 2.2.1
78	23-11-110 - Qualifications.	State	Statute	Outlines the qualifications to be Sheriff.	Objective 2.1.2, 2.2.1	Objective 2.1.2, 2.2.1
79	23-28-30 - Training course; subjects of study.	State	Statute	Outlines training requirements for Reserve Police Officers.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
80	23-28-60 - Additional requirements; identification cards.	State	Statute	Allows the Academy to issue identification cards for Reserve Police Officers.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
81	23-28-80 - Additional training for reserve officers desiring to become full-time officers.	State	Statute	Outlines training requirements for a Reserve Police Officer to become a regular law enforcement officer.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
82	24-5-320 - Pre-service training; comprehensive test.	State	Statute	Outlines requirements for Reserve Detention Officers.	Objective 2.1.3	Objective 2.1.3
83	24-5-360 - Additional training to become full-time jailer or detention officer.	State	Statute	Outlines training requirements for a Reserve Detention Officer to become a regular detention officer.	Objective 2.1.3	Objective 2.1.3
84	40-18-30 - Powers and duties of South Carolina Law Enforcement Division (SLED).	State	Statute	To advise and consent with SLED regarding the curriculum, training, and certification of security guards.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
85	43-35-310 - Council Created; membership; filling vacancies.	State	Statute	Places the Director of the Academy or his designee on the Adult Protection Coordinating Council.	Objective 2.1.2, 2.2.1	Objective 2.1.2, 2.2.1
86	43-35-560 - Vulnerable Adults Fatalities Review Committee; members; terms; meetings; administrative support.	State	Statute	Places the Director of the Academy on the Vulnerable Adults Fatalities Review Committee.	Objective 2.1.2, 2.2.1	Objective 2.1.2, 2.2.1
87	56-5-760 - Operation of authorized emergency vehicles.	State	Statute	Requires the Academy to promulgate regulations regarding guidelines and training for emergency vehicles.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
88	59-116-110 - Training of campus police officers.	State	Statute	Requires the Academy to provide training to Campus Police Officers. Allows the Academy to charge for this training.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
89	63-11-1930 - Committee established.	State	Statute	Place the Director of the Academy on the Child Fatality Advisory Committee.	Objective 3.2.2	Objective 3.2.2
90	63-17-1020 - Definitions.	State	Statute	Requires the Academy deny or withdraw certifications in certain situations involving failure to pay child support.	Objective 3.2.2	Objective 3.2.2
91	63-19-390 - Peace Officer and Constables.	State	Statute	Allows law enforcement officers of DJJ to receive training at the Academy.	Objective 2.1.3	Objective 2.1.3
92	23-28-40 - Manner in which training provided; in-service training.	State	Statute	Requires the Academy to approve Reserve Officer training.	Objective 2.1.2	Objective 2.1.2
93	23-28-90 - Former full-time officer becoming member of reserve.	State	Statute	Allows regular law enforcement to officers to switch to a reserve officer position with the concurrence of the Academy.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2
94	59-116-40 - Qualifications for employment as campus police officer.	State	Statute	Outlines requirements to be a Campus Police Officer.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2

Laws

Item #	Law Number	Jurisdiction	Type of Law	Statutory Requirement and/or Authority Granted	2015-16 Objective(s) which satisfy the law	2016-17 Objective(s) which satisfy the law
95	17-5-130 - Coroner qualifications; affidavits of candidates; training; exemptions; Coroners Training Advisory Committee; Expenses.	State	Statute	Requires the Director of the Academy to appoint members of the Coroner's Training Advisory Committee.	Objective 2.1.2, 2.2.1	Objective 2.1.2, 2.2.1
96	17-5-115 - Deputy coroners; training and law enforcement status.	State	Statute	Allows deputy coroners to attend training at the Academy & be certified as Class 3 law enforcement officers.	Objectives 2.1.1,2.1.2	Objectives 2.1.1,2.1.2

Agency's Daily Operations Programs (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: In this Chart, the agency will find information in the second two columns which it provided in its Restructuring Report. Please do the following:

(a) Review the programs listed and make any additions or other modifications needed. Please, do not consider the General Appropriations Act programs. Instead think of what the agency considers programs in the agency's daily operations (this may not have been clear in the Restructuring Report). These may be divisions, departments, programs it is working on related to grants, etc.

(b) Regardless of whether the agency selected yes or no in the previous column, in the last column titled, "Other agencies whose mission the program may fit within," list other agencies whose mission the program may fall within based on the agency's knowledge of the program and reference to the list of all other agency missions, attached to these guidelines.

Fiscal Year (i.e. 2015-16; 2016-17; or both)	Daily Operations Program	Purpose of Program	Other agencies whose mission the program may fit within
2015-16 and 2016-17	Facilities	Maintaining a safe, secure and functional environment to enable the staff to perform their assigned duties and allowing the students an opportunity to learn.	None
2015-16 and 2016-17	Food Service	Provides up to three meals daily for students while staying on campus	None
2015-16 and 2016-17	Standards & Testing	Establishes and administers all internal academic standards criteria, policy and procedures for both primary certification and oversight of academic standards in other areas related to recertification. This is applicable to both internal and external training criteria. Duties also include test item security and approval as well as test administration.	None
2015-16 and 2016-17	Certification	Issues initial law enforcement certification and is responsible for renewal and expiration of basic certification; monitors officer employment history, tracks the training process and updates officer records; researches and processes pre-employment training review request from agencies hiring previously certified officers.	None
2015-16 and 2016-17	Administration	Provides the guidance and direction for the Agency; handles the procurement, financial and IT processes	SC DTO (IT)
2015-16 and 2016-17	Housing	Provides dorm rooms and linens for students while staying on campus	None
2015-16 and 2016-17	Basic Law Enforcement	Training of an employee who has been hired by a law enforcement agency in South Carolina and who has been commissioned by an authorized law enforcement source with enforcement authority and arrest powers. This training consists of both classroom participation and proficiency training and lasts for 12 weeks. Class 1 Law Enforcement Officers have full arrest powers. Re-certification requires 40 hours of CLEE over three years including 1 Legal Update & 1 DV training each year of the three years.	None
2015-16 and 2016-17	Basic Detention	Training of an employee who has been hired by a detention agency in South Carolina and who has been commissioned by an authorized detention facility. This training consists of both classroom participation and proficiency training and lasts for 3 weeks and the graduate is a Class 2 Local Detention Officer. Re-certification requires 40 hours of CLEE hours each year.	SC Department of Corrections, SC Department of Juvenile Justice
2015-16 and 2016-17	Limited Duty	Training of an employee who has been hired by an agency in South Carolina and who has been commissioned by an authorized law enforcement source. This training consists of both classroom participation and proficiency training and lasts for 9 days and the graduate is a Class 3 Special Law Enforcement Officer. These officers have limited powers of arrest or special duties. They may perform as court room security, litter control, animal control, airport security and may have special assignments or administrative duties only. Re-certification requires 1 Legal Update each year.	None

Agency's Daily Operations Programs (2015-16)

Fiscal Year (i.e. 2015-16; 2016-17; or both)	Daily Operations Program	Purpose of Program	Other agencies whose mission the program may fit within
2015-16 and 2016-17	Basic Telecommunications Officer	Training of an employee who has been hired by an agency in South Carolina and who has been commissioned by an authorized law enforcement source . This training consists of both classroom participation and proficiency training and lasts for 2 weeks and the graduate is a Class 4 Telecommunications Officer. This individual is employed in an E-911 system to receive, process, transmit and/or dispatch emergency and non-emergency calls for police, fire, emergency medical and other public safety services via communication devices.	None
2015-16 and 2016-17	Advanced Training Programs	Advanced Training programs are available to law enforcement personnel to receive specialized training in fields to enhance their knowledge. These are available either through classroom settings or via internet.	Any Law Enforcement Entity or Organization (Federal, State, County or Local) SCETV

Employees Available

Agency Responding	Law Enforcement Training Council/Criminal Justice
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: This chart requests the number of authorized, filled and unfilled full time equivalent (FTE) positions at the agency by general fund, other fund and federal funds during each of the last five years. It also asks for the number of temporary non-FTE and temporary grant non-FTE positions during the same time period.

General Fund Full Time Equivalent Positions (FTEs)					
	2011-12	2012-13	2013-14	2014-15	2015-16
Figures below are as of...	4/16/2012	4/16/2013	4/16/2014	4/16/2015	4/16/2016
Authorized	6	6	0	0	0
Filled	6	6	0	0	0
Unfilled	0	0	0	0	0

Other Fund FTEs					
	2011-12	2012-13	2013-14	2014-15	2015-16
Figures below are as of...	4/16/2012	4/16/2013	4/16/2014	4/16/2015	4/16/2016
Authorized	118.25	118.25	124.25	124.25	124.25
Filled	109	106	111	111	112
Unfilled	9.25	12.25	13.25	13.25	12.25

Federal FTEs					
	2011-12	2012-13	2013-14	2014-15	2015-16
Figures below are as of...	4/16/2012	4/16/2013	4/16/2014	4/16/2015	4/16/2016
Authorized	0	0	0	0	0
Filled	0	0	0	0	0
Unfilled	0	0	0	0	0

Total FTEs (General + Other + Federal Fund) & Non-FTEs					
	<u>Unfilled FTEs</u>	<u>Filled FTEs</u>	<u>Temporary Non-FTEs</u>	<u>Temporary Grant Non-FTEs</u>	<u>Total</u>
2011-12	9.25	115	0	5	129.25
2012-13	12.25	112	0	5	129.25
2013-14	13.25	111	0	5	129.25
2014-15	13.25	111	0	5	129.25
2015-16	12.25	112	0	5	129.25

Customers and Potential Impacts (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	10/12/2016

INSTRUCTIONS: In this Chart, please do the following:

- (a) Take each General Appropriation Act Program and think of the agency daily operations that fit within it. Then group those daily operations programs (D.O. Programs) however is best for the agency (i.e. by division, grants, etc.) to discuss each of the different services and/or products it provides. List each of those D.O. Programs, beside the General Appropriation Act Program it relates to, in the first column. The agency may need to insert additional rows between the existing General Appropriation Programs to include each of the D.O. Programs that relate to that General Appropriation Act Program.
- (b) In the second column, provide a brief description of each D.O. Program.
- (c) In the column titled, "Service/Product provided," type the service or product the D.O. Program provides. If the D.O. Program provides multiple services or products, insert additional rows to ensure each service or product is listed on a different row. Be as specific as possible when listing the services and products provided because this information may be compared with the services and products provided by other agencies to determine if there is any duplication among agencies.
- (d) In the column titled, "Customer Segment," select the applicable customer segment from the drop-down menu. Insert additional rows as needed to ensure each customer segment who receives a particular service or product, is listed on a different row.
- (e) In the column titled, "Specify for the following Segments," provide the additional information requested if the Customer Segment is (1) Industry, (2) Professional Organization, or (3) General Public. The additional information provided about the "General Public" customer segments served may be utilized to help change the current "General Public" customer segment option into more specific and defined segments within the public.
- (f) In the column titled, "Test potential impact if agency ever performs," provide a brief description of the best potential impact on that customer segment if the agency performs better than it ever thought possible.
- (g) In the column titled, "Most potential negative impact if the agency under performs," briefly describe what the agency considers the most potential negative impact to that customer segment that may occur as a result of the agency underperforming or performing at the worst level possible.
- (h) In the column titled, "What is monitored to determine if outside help is needed," type what the agency monitors on a daily, weekly or monthly basis to ensure the agency performance is at the level needed.
- (i) In the column titled, "Outside Help to Request," type the entities to whom the agency reaches out if the agency begins to see low performance.
- (j) In the column titled, "Level Requires Inform G.A.," type the level at which the agency thinks the General Assembly should be put on notice.
- (k) In the column titled, "1-3 G.A. Options," type one to three options for what the General Assembly could do to help resolve the issues before there is a potential crisis for each customer segment.

General Appropriation Act Program/Title - Daily Operations Programs	Description/Purpose of Daily Operations Program	Service/Product provided (List only one service or product per row, but insert as many rows as needed to ensure all services and products provided are listed)	Customer Segment (List the customer segment as many times as needed, but list only one per line)	Specify for the following Segments: (1) Industry, Name; (2) Professional Organization, Name (3) Public: Other characteristics of public segment who receives service or product (i.e. age range, income levels, etc.)	Best potential impact on the customer segment if the agency ever performs	Most potential negative impact on the customer segment if the agency under performs	What is monitored to determine if outside help is needed	Outside Help to Request	Level Requires Inform G.A.	1-3 G.A. Options
I. Administration - Administration	Direct Agency	Provides guidance and direction for Agency	General Public	All segments of the public	Availability of highly trained professional law enforcement officers	Lack of direction and underperforming law enforcement officers	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
J. Administration - Facilities	Maintain facilities	Maintain a safe, secure and functional environment	Executive Branch/State Agencies		Allows ability to train in a secure environment to deter distractions	Inability to concentrate on tasks that need to be completed	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
J. Administration - Food Service	Food preparation	Provides meals for students & staff	Local Govts.		Saves agencies from having to pay per diem for students while training	Requires students to leave campus resulting in lost training time and expenses to agencies to feed students	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
J. Administration - Standards & Testing	Administers academic standards	Determines academic progress through testing	Local Govts.		Determines which students are in need of additional instructional guidance	Inability to ascertain which students are not being properly prepared	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
J. Administration - Certification	Tracks and updates officer records	Maintains updated and accurate officer records	Local Govts.		Provides assurances that an officer is capable and up to date on all training and efficiency requirements	Does not allow the agencies or the public to determine whether the officers have received or are competent in training	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Housing	Temporary Housing	Provides housing for resident students	Local Govts.		Saves agencies from having to pay per diem for students while training	Requires students to leave campus resulting in lost training time and expenses to agencies to either pay for lodging or commuting expenses	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Law Enforcement	Trains law enforcement officer for Class 1 certification	Instruction & Training	Executive Branch/State Agencies		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Law Enforcement	Trains law enforcement officer for Class 1 certification	Instruction & Training	Legislative Branch		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Law Enforcement	Trains law enforcement officer for Class 1 certification	Instruction & Training	Judicial Branch		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Law Enforcement	Trains law enforcement officer for Class 1 certification	Instruction & Training	Local Govts.		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Law Enforcement	Trains law enforcement officer for Class 1 certification	Instruction & Training	School Districts		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Law Enforcement	Trains law enforcement officer for Class 1 certification	Instruction & Training	General Public	All segments of the public	Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Detention	Trains officers to become Class 2 Local Detention Officers	Instruction & Training	Executive Branch/State Agencies		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties competently and placing themselves in harms way	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Detention	Trains officers to become Class 2 Local Detention Officers	Instruction & Training	Local Govts.		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties competently and placing themselves in harms way	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Detention	Trains officers to become Class 2 Local Detention Officers	Instruction & Training	General Public		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties competently and placing themselves in harms way	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Limited Duty	Trains officers that have special duties and limited power	Instruction & Training	Judicial Branch		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Limited Duty	Trains officers that have special duties and limited power	Instruction & Training	Local Govts.		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Limited Duty	Trains officers that have special duties and limited power	Instruction & Training	General Public	All segments of the public	Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Telecommunication Officer	Trains employees who work with E-911 telecommunications	Instruction & Training	Executive Branch/State Agencies		Availability of highly trained professional law enforcement officers	Allows officers "on the job" who are incapable of performing duties competently and placing victims in harms way	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Telecommunication Officer	Trains employees who work with E-911 telecommunications	Instruction & Training	Local Govts.		Availability of highly trained professional law enforcement officers	Allows officers "on the job" who are incapable of performing duties competently and placing victims in harms way	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Basic Telecommunication Officer	Trains employees who work with E-911 telecommunications	Instruction & Training	General Public	All segments of the public	Availability of highly trained professional law enforcement officers	Allows officers "on the job" who are incapable of performing duties competently and placing victims in harms way	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Advanced Training Program	Trains officers in specialized fields to enhance knowledge	Instruction & Training	Executive Branch/State Agencies		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy
II. Training - Advanced Training Program	Trains officers in specialized fields to enhance knowledge	Instruction & Training	Legislative Branch		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 1) Look at different method of funding the Academy

Customers and Potential Impacts (2015-16)

General Appropriation Act Program/Title - Daily Operations Programs	Description/Purpose of Daily Operations Program	Service/Product provided (List only one service or product per row, but insert as many rows as needed to ensure all services and products provided are listed)	Customer Segment (List the customer segment as many times as needed, but list only one per line)	Specify for the following Segments: (A) Industry: Name (B) Professional Organization: Name (C) Public: Other characteristics of public segment who receives service or product (i.e. age range, income levels, etc.)	Best potential impact on the customer segment if the agency over performs	Most potential negative impact on the customer segment if the agency under performs	What is monitored to determine if outside help is needed	Outside Help to Request	Level Requires Inform G.A.	1-3 G.A. Options
II.Training - Advanced Training Program	Trains officers in specialized fields to enhance knowledge	Instruction & Training	Judicial Branch		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 2) Look at different method of funding the Academy
II.Training - Advanced Training Program	Trains officers in specialized fields to enhance knowledge	Instruction & Training	Local Govts.		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 2) Look at different method of funding the Academy
II.Training - Advanced Training Program	Trains officers in specialized fields to enhance knowledge	Instruction & Training	School Districts		Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 2) Look at different method of funding the Academy
II.Training - Advanced Training Program	Trains officers in specialized fields to enhance knowledge	Instruction & Training	General Public	All segments of the public	Availability of highly trained professional law enforcement officers	Allows officers "on the street" who are incapable of performing duties lawfully or competently	Adequate funding to complete the tasks assigned	State Auditor's Office, State Treasurer's Office, Court systems	When reaching point that classes have to be curtailed or employees released	Increase General Fund revenues to replace declining Fees & Fines revenues, 2) Look at different method of funding the Academy
III. Employee Benefits -										

Public Benefit and Staff Responsibility (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: In this Chart, the agency will find information it provided in its Restructuring Report for 2015-16. Please ensure all cells are completed and the goals, strategies, objectives, intended public benefits and staff responsible are accurate for 2015-16. Cells which were left blank in the Restructuring Report and need to be completed are highlighted in yellow. Please highlight, in green, any cells where the agency provided information in the Restructuring Report, but there were changes in the plan or who was responsible after submission of the report. In another chart in this report the agency will provide information related to its 2016-17 Strategic Plan. As a reminder, the instructions for how the agency was to complete the chart are below:

- 1) Under the "Strategic Plan Part and Description" column, enter the strategic plan part number and description (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years).
- 2) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing each goal and objective.
- 3) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal and objective. The Responsible Person for a goal has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person for an objective has employees and possibly different teams of employees beneath him/her to help accomplish the objective. The Responsible Person for a goal is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives needed to accomplish the goal. The Responsible Person for an objective is the person who, in conjunction with his/her employees and approval from higher level superiors, sets the performance measure targets and heads the game plan for how to accomplish the objective for which he/she is responsible. Under the "Position" column, enter the Responsible Person's position/title at the agency. Under "Office Address" column, enter the address for the office from which the Responsible Person works. Under the "Department/Division" column, enter the department or division at the agency in which the Responsible Person works. Under the "Department/Division Summary" column, enter a brief summary (no more than 1-2 sentences) of what that department or division does in the agency.

Mission:	To train Criminal Justice Personnel by providing mandated training and a continuous certification process.	Legal Basis:	23-23-20
Vision:	To train law enforcement personnel to become certified and maintain certification to effectively perform their duties efficiently, effectively and	Legal Basis:	23-23-20

Strategic Plan Part and Description (2015-16)	Intended Public Benefit/Outcome: (Ex. Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome	Responsible Employee Name:	How long as staff member been responsible for the goal or objective: (i.e. more or less than 3 years)	Position:	Office Address:	Department or Division:	Department or Division Summary:
Goal 1 - Provide a safe, secure and functional environment to enable the staff to work and the students to learn	Law enforcement personnel are able to be trained without interference	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Strategy 1.1 - Maintain safety and security of buildings and equipment	Law enforcement personnel are able to be trained without interference	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Objective 1.1.1 - Maintain buildings and facilities for functionality	Law enforcement personnel are able to be trained without interference	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Objective 1.1.2 - Maintain security and install additional security cameras throughout campus	Law enforcement personnel are able to be trained without interference	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Objective 1.1.3 - Upgrade facilities that have deteriorated due to usage and age	Law enforcement personnel are able to be trained without interference	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Strategy 1.2 - Re-open the second dining hall	Students will be fed in an area closer to where they are being taught to allow more time for study.	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Strategy 1.3 - Upgrade the vehicle fleet for instructional usage	Instructors would have safer vehicles to drive while teaching out of town classes	Lennie Hicks	More than 3 years	Facilities Operations Manager	5400 Broad River Road, Columbia, SC 29212	Facilities	Maintains the buildings and grounds and oversees the vehicle fleet
Goal 2 - Provide meaningful, contemporary and best practice law enforcement, detention and dispatcher training to the South Carolina Criminal Justice Community	Train efficient and effective law enforcement personnel	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Strategy 2.1 - Expand capabilities for Mandated Training	Gives greater flexibility to law enforcement personnel to receive training in a more timely manner	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Objective 2.1.1 - Increase the number of programs in the ACADIS learning management system	Allows law enforcement personnel to obtain training via computer therefore reducing time away from their jurisdiction.	Monica Yarborough	More than 3 years	Media Supervisor	5400 Broad River Road, Columbia, SC 29212	Media	Creates on-line training programs that can be accessed by law enforcement personnel via computer
Objective 2.1.2 - Increase the number of basic law enforcement officers graduating and receiving certification including NCIC certification as well as decreasing the wait time for enrolled officers to initiate training	Increasing the percentage of officers passing allows more officers to be working sooner. The NCIC certification allows the officers to have valuable information readily available.	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Objective 2.1.3 - Increase the number of Class 2 Officers trained	Allows the jails and detention centers to have trained officers available more quickly	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Strategy 2.2 - Expansion of Advanced Training opportunities	Have law enforcement personnel that have additional training in contemporary issues.	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Objective 2.2.1 - Review current advanced training for courses with declining enrollment	Public will have law enforcement personnel who are able to relate to current issues.	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Objective 2.2.2 - Increase by 1/3 the advanced training classes stressing contemporary issues	Public will have law enforcement personnel who are able to relate to current issues.	John Yarborough	More than 3 years	Training Operations Manager	5400 Broad River Road, Columbia, SC 29212	Training	Conducts training - both mandated and advanced to improve of all law enforcement personnel's skills in fulfilling their duties to the public
Goal 3 - Provide continual oversight by South Carolina criminal justice personnel to ensure established standards are maintained.	To ensure certified law enforcement personnel maintain proficiency	James Fennell	Less than 3 years	General Counsel	5400 Broad River Road, Columbia, SC 29212	Director's staff	Maintains the overall direction of the Agency
Strategy 3.1 - To acquire national accreditation for the Academy through CALEA	Public will recognize that the Academy has maintained stringent standards and should instill confidence from the public	Lauren Orris	Less than 3 years	Accreditation Manager	5400 Broad River Road, Columbia, SC 29212	Director's staff	Maintains the overall direction of the Agency
Strategy 3.2 - To continuously review records of certified law enforcement personnel to confirm standards are being maintained	To ensure that only appropriately certified law enforcement personnel are employed	James Fennell	Less than 3 years	General Counsel	5400 Broad River Road, Columbia, SC 29212	Director's staff	Maintains the overall direction of the Agency
Objective 3.2.1 - Review misconduct process to improve tracking and reporting	To instill confidence from the public that the Academy has properly addressed any issues with law enforcement personnel	James Fennell	Less than 3 years	General Counsel	5400 Broad River Road, Columbia, SC 29212	Director's staff	Maintains the overall direction of the Agency
Objective 3.2.2 - Audit field records to ensure matches with Certification records	To instill confidence from the public that the Academy has properly trained the law enforcement personnel who are "on the street"	Ed Lopes	More than 3 years	Investigator	5400 Broad River Road, Columbia, SC 29212	Director's staff	Maintains the overall direction of the Agency

Employee Allocation by General Appropriation Act Program (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands the number of employee equivalents are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can explain, as to how it reached the numbers it provided.

INSTRUCTIONS: In this Chart, please do the following:

- (a) Consider the total number of FTE and non-FTE positions at the agency in 2015-16, which will auto-fill from the Employees Available Chart.
- (b) Then, in the column titled, "Number of physical employees working on the budget program in 2015-16," list the number of physical employees working on each budget program. These employees may spend 100%, 50% or even 10% of their time working toward accomplishing the program.
- (c) In the column titled, "Number of employee equivalents associated with the budget program in 2015-16," list the total number of employee equivalents working on the program in 2015-16. The agency may calculate the figure utilizing the method outlined in the Instructions and Examples for the Program Evaluation Report document

General Appropriation Act Program (2015-16)	Number of physical employees working on the program in 2015-16	Number of employee equivalents working on the program in 2015-16
Number of FTEs Available	112	
Number of Temporary Non-FTEs Available	0	
Number of Temporary Grant Non-FTEs Available	5	
Total Number of Employees Available	129.25	
I. Administration	59	59
II. Training	58	58
III. Employee Benefits		

Programs and Objectives (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands amount the agency spent per objective and amount of employee equivalents that are associated with costs of each program are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it

INSTRUCTIONS: In this Chart, please do the following:

- (a) In the first two columns, the agency can copy and paste the information from the Accountability Report, "Major Programs," chart.
- (b) In the column titled, "Money Spent on Program in 2015-16," list the amount of money the agency spent on the program in 2015-16.
- (c) In the column titled, "Number of employee equivalents associated with the budget program in 2015-16," list the total number of employee equivalents working on the program in 2015-16 from the Employee Allocation by Budget Program Chart.
- (d) In the column titled, "Objective the Program Helps Accomplish," list each objective the program helps the agency accomplish. Please list only objective per row. This may require inserting additional rows between programs.
- (e) In the column titled, "Approx. amount of money spent on objective that is associated with costs from program," consider the total amount actually spent on the program and what portion of that amount was related to each objective. If the agency adds up the amounts for each associated objective, it should equal the total amount spent on the program.
- (f) In the column titled, "Approx. amount of employee equivalents utilized on objective that are associated with the program," consider the total amount of employee equivalents utilized on the program and what portion of that time was related to each objective. If the agency adds up the amounts for each associated objective, it should equal the total number of employee equivalents utilized on the program.

General Appropriation Act Programs (2015-16)	Description of Program	Money Spent on Program in 2015-16	Number of employee equivalents associated with this Program in 2015-16	Objective the Program Helps Accomplish (The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart) List ONLY ONE strategic objective per row.	Approx. amount of money spent on each objective in 2015-16 that is associated with costs from this program (if you add up the amounts for each objective it should equal the total amount spent on the program)	Approx. amount of employee equivalents in 2015-16 utilized on each objective that are associated with this program (if you add up the amounts for each objective it should equal the total amount employee equivalents for the program)
I. Administration	Leadership and direction for the Agency, including administraction, finance, and supporting services	\$5,873,137	59			
I. Administration	Leadership and direction for the Agency, including administraction, finance, and supporting services			Objective 1.1.1	\$2,256,153	16.2
I. Administration	Leadership and direction for the Agency, including administraction, finance, and supporting services			Objective 1.1.2	\$119,952	2
I. Administration	Leadership and direction for the Agency, including administraction, finance, and supporting services			Objective 1.1.3	\$978,677	2
I. Administration	Leadership and direction for the Agency, including administraction, finance, and supporting services			Objective 3.2.1	\$168,283	3.3
I. Administration	Leadership and direction for the Agency, including administraction, finance, and supporting services			Objective 3.2.2	\$197,507	5.5
II. Training	Instructional staff	\$3,784,835	58			
II. Training	Instructional staff			Objective 2.1.1	\$326,288	6.4
II. Training	Instructional staff			Objective 2.1.2	\$3,283,003	47.15
II. Training	Instructional staff			Objective 2.1.3	\$367,570	5.1
II. Training	Instructional staff			Objective 2.2.1	\$1,480,787	19.55
II. Training	Instructional staff			Objective 2.2.2	\$479,752	9.8
III. Employee Benefits		\$2,084,309			\$2,084,309	

Employee Allocation by Objective (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands the number of employee equivalents are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can explain, as to how it reached the numbers it provided.

INSTRUCTIONS: In this Chart, please do the following:

- (a) Review the agency's strategic plan, which is provided in the chart based on the information from the agency's Restructuring Report.
- (b) In the column titled, "Number of employee equivalents working on the goal or objective in 2015-16," list the number of employees working toward each objective, by totaling the amounts from the Employee Allocation by Budget Program Chart.
- (c) The total number of employees working toward each goal should automatically sum based on the numbers you enter for the number of employees per objective.

Strategic Plan Part and Description (2015-16) <i>(i.e. Goal 1 - Insert description, Strategy 1.1 - Insert Description, Objective 1.1.1 - Insert Description)</i>	Number of physical employees working on the goal or objective in 2015-16	Number of employee equivalents working the goal or objective in 2015-16
Number of FTEs Available	112	
Number of Temporary Non-FTEs Available	0	
Number of Temporary Grant Non-FTEs Available	5	
Total Number of Employees Available	129.25	
Goal 1 - Provide a safe, secure and functional environment to enable the staff to work and the students to learn		
Strategy 1.1 - Maintain safety and security of buildings and equipment		
Objective 1.1.1 - Maintain buildings and facilities for functionality	35	16.20
Objective 1.1.2 - Maintain security and install additional security cameras throughout campus	2	2.00
Objective 1.1.3 - Upgrade facilities that have deteriorated due to usage and age	2	2.00
Strategy 1.2 - Re-open the second dining hall		
Strategy 1.3 - Upgrade the vehicle fleet for instructional usage		
Goal 2 - Provide meaningful, contemporary and best practice law enforcement, detention and dispatcher training to the South Carolina Criminal Justice Community		
Strategy 2.1 - Expand capabilities for Mandated Training		
Objective 2.1.1 - Increase the number of programs in the ACADIS learning management system	14	6.40
Objective 2.1.2 - Increase the number of basic law enforcement officers graduating and receiving certification including NCIC certification as well as decreasing the wait time for enrolled officers to initiate training	61	47.15
Objective 2.1.3 - Increase the number of Class 2 Officers trained	28	5.10
Strategy 2.2 - Expansion of Advanced Training opportunities		
Objective 2.2.1 - Review current advanced training for courses with declining enrollment	44	19.55
Objective 2.2.2 - Increase by 1/3 the advanced training classes stressing contemporary issues	31	9.80
Goal 3 - Provide continual oversight by South Carolina criminal justice personnel to ensure established standards are maintained.		
Strategy 3.1 - To acquire national accreditation for the Academy through CALEA		
Strategy 3.2 - To continuously review records of certified law enforcement personnel to confirm standards are being maintained		
Objective 3.2.1 - Review misconduct process to improve tracking and reporting	16	3.30
Objective 3.2.2 - Audit field records to ensure matches with Certification records	8	5.50

* Number of Physical Employees working on goal exceeds total employees available due to employees working on multiple goals

Strategic Spending (2015-16)

Agency Responding	Law Enforcement Training Council/Criminal Justice
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands amount the agency budgeted and spent per goal and objective are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can explain, as to how it reached the numbers it provided.

INSTRUCTIONS:

Below you will find information the agency submitted in its 2016 Restructuring Report. Please update this information to reflect the information requested as of the end of fiscal year 2015-16.

Part A: Funds Available this past Fiscal Year (2015-16)

(a) Please enter each source of funds for the agency in a separate column. Group the funding sources however is best for the agency (i.e., general appropriation programs, proviso 18.2, proviso 19.3, grant ABC, grant XYZ, Motor Vehicle User Fees, License Fines, etc.) to provide the information requested below each source (i.e., state, other or federal funding; recurring or one-time funding; etc.). The agency is not restricted by the number of columns so please delete or add as many as needed. However the agency chooses to group its funding sources, it should be clear through Part A and B, how much the agency had available to spend and where the agency spent the funds.

Part B: Funds Spent this past Fiscal Year (2015-16)

(a) The agency's objectives and unrelated purposes are listed based on the information the agency provided in the Restructuring Report. The agency will see there are new rows between "objectives" and "unrelated purposes." These new rows are intended to allow the agency to list money it spent this year that was for previously committed multiple year projects. The intent of these new rows is to separate what the agency spent toward its current objectives and what it spent toward objectives and projects from previous years, which took multiple years to pay off.

(b) Please add any information needed in the new rows (i.e., "Money previously committed for multiple years") and make any revisions necessary to ensure all unrelated purposes are listed. As a reminder, an "unrelated purpose" is money the agency is legislatively directed to spend on something that is not related to an agency objective (i.e., pass through, carry forward, etc.).

(c) Finally, review and revise the amounts spent from each funding source on the agency objectives, money previously committed for multiple years and unrelated purposes so it reflects how much the agency actually spent on each and fill in the information requested in the remaining rows. Remember, in each row, you need to provide the total of all the values from the different funding sources for that row.

PART A - Funds Available this past Fiscal Year (2015-16)

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	General Appropriations	General Appropriations	Special Revenue Cap Reserve	Fees & Fines (Court Fines) [^]	\$5 Surcharge	Miscellaneous Revenue	Sale of Assets	Federal Grant	Capital Projects	Capital Projects
State, other or federal funding?	n/a	State	State	Other	Other	Other	Other	Other	Federal	State	Other
Recurring or one-time?	n/a	Recurring	One-time funds	One-time funds	Recurring	Recurring	Recurring	One-time funds [^]	Recurring	One-time funds	One-time funds
\$ From Last Year Available to Spend this Year											
Amount available at end of previous fiscal year	\$4,196,524	\$75,659	\$0	\$371,592	\$1,561,690	\$1,794,515	\$251,388	\$58,334	(\$112,978)	\$148,514	\$47,810
Amount available at end of previous fiscal year that agency can actually use this fiscal year:	\$4,196,524	\$75,659	\$0	\$371,592	\$1,561,690	\$1,794,515	\$251,388	\$58,334	(\$112,978)	\$148,514	\$47,810
If the amounts in the two rows above are not the same, explain why :	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same
\$ Received this Year											
Amount <u>budgeted to receive</u> in this fiscal year:	\$12,819,142	\$768,792	\$770,350	\$0	\$7,220,000	\$3,300,000	\$250,000	\$10,000	\$500,000	\$0	\$0
Amount <u>actually received</u> this fiscal year: [^]	\$12,642,404	\$768,792	\$770,350	\$0	\$7,006,600	\$3,191,202	\$309,135	\$13,093	\$583,232	\$0	\$0
If the amounts in the two rows above are not the same, explain why :	n/a				Actual receipts from courts	Actual receipts from courts	Actual receipts from Sale of Meals & Store Sales		Based upon actual grant expenditures		
Total Actually Available this Year											
Total amount available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount budgeted/estimated to receive this fiscal year):	\$16,838,928	\$844,451	\$770,350	\$371,592	\$8,568,290	\$4,985,717	\$560,523	\$71,427	\$470,254	\$148,514	\$47,810

[^]The following changes were made based on a review of the agency records in the South Carolina Enterprise Information System by agency CFO Tom McQueen on April 12, 2017 and subsequent call between Mr. McQueen and Committee staff during which the updates were communicated:

- "Court Fines" column was revised to read "Fees & Fines (Court Fines)"
- "Sale of Assets" was revised from Recurring to One-time funds
- Under "\$5 Surcharge" column, the total in the "Amount actually received this fiscal year" row was changed from \$3,191,342 to \$3,191,202
- Under "Misc. Revenue" column, the total in the "Amount actually received this fiscal year" row was changed from \$308,945 to \$309,135
- Under "Totals" column, the total in the "Amount actually received this fiscal year" row was changed from \$12,642,354 to \$12,642,404 based on revisions in the "\$5 Surcharge" and "Misc. Revenue" columns.

Additional Explanations regarding Part A: *Based upon July 1 numbers in SCEIS. These amounts can be updated to reflect actual expenditures and balances when the Fiscal Year closes if requested.*

Strategic Spending (2015-16)

PART B - Funds Spent this past Fiscal Year (2015-16)

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	General Appropriations	General Appropriations	Special Revenue Cap Reserve	Fees & Fines (Court Fines)^	\$5 Surcharge	Miscellaneous Revenue	Sale of Assets	Federal Grant	Capital Projects	Capital Projects
State, other or federal funding?	n/a	State	State	Other	Other	Other	Other	Other	Federal	State	Other
Recurring or one-time?	n/a	Recurring	One-time funds	One-time funds	Recurring	Recurring	Recurring	One-time	Recurring	One-time funds	One-time funds
What are the external restrictions (from state or federal government, grant issuer, etc.), if any, on how the agency was able to spend the funds from this source:	n/a	None	Pay only for approved projects	Pay only for approved projects	None	None	None	None	Grant expenses	Pay only for approved projects	Pay only for approved projects
Were expenditure of funds tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	n/a	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Total amount available to spend	\$16,838,928	\$844,451	\$770,350	\$371,592	\$8,568,290	\$4,985,717	\$560,523	\$71,427	\$470,254	\$148,514	\$47,810
Where Agency Spent Money - Current Objectives											
Objective 1.1.1 - Maintain buildings and facilities for functionality	\$2,535,921	\$687,847	\$0	\$0	\$1,648,013	\$188,273	\$11,788	\$0	\$0	\$0	\$0
Objective 1.1.2 - Maintain security and install additional security cameras throughout campus:	\$147,312	\$0	\$0	\$0	\$106,284	\$41,028	\$0	\$0	\$0	\$0	\$0
Objective 1.1.3 - Upgrade facilities that have deteriorated due to usage and age:	\$1,022,131	\$0	\$389,799	\$353,598	\$161,667	\$0	\$0	\$0	\$0	\$110,643	\$6,424
Objective 2.1.1 - Increase the number of programs in the ACADIS learning management system:	\$432,063	\$0	\$0	\$0	\$428,694	\$3,369		\$0	\$0	\$0	\$0
Objective 2.1.2 - Increase the number of basic law enforcement officers graduating and receiving certification including NCIC certification as well as decreasing the wait time for enrolled officers to initiate training and expand class availability for SRO officers:	\$4,109,925	\$0	\$0	\$0	\$2,864,749	\$1,103,721	\$141,455	\$0	\$0	\$0	\$0
Objective 2.1.3 - Increase the number of Class 2 Officers trained:	\$511,957	\$0	\$0	\$0	\$389,510	\$98,872	\$23,575	\$0	\$0	\$0	\$0
Objective 2.2.1 - Review current advanced training for courses with declining enrollment:	\$1,844,421	\$0	\$0	\$0	\$933,829	\$444,068	\$58,940	\$0	\$407,584	\$0	\$0
Objective 2.2.2 - Increase by 1/3 the advanced training classes stressing contemporary issues:	\$639,581	\$0	\$0	\$0	\$491,467	\$46,218	\$0	\$0	\$101,896	\$0	\$0
Objective 3.2.1 - Review misconduct process to improve tracking and reporting:	\$230,353	\$0	\$0	\$0	\$131,995	\$98,358	\$0	\$0	\$0	\$0	\$0
Objective 3.2.2 - Audit field records to ensure matches with Certification records:	\$268,617	\$0	\$0	\$0	\$268,617	\$0	\$0	\$0	\$0	\$0	\$0
Total Spent on Current Objectives:	\$11,742,281	\$687,847	\$389,799	\$353,598	\$7,424,825	\$2,023,907	\$235,758	\$0	\$509,480	\$110,643	\$6,424
Where Agency Spent Money - Money previously committed for multiple years											
None											
Total Spent on previous multiple year commitments											
Where Agency Spent Money - Unrelated Purpose (pass through or other purpose unrelated to agency's strategic plan)											
Unrelated Purpose #1 - Pass through to ETV	\$140,000	\$140,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unrelated Purpose #2 - Bond debt payment	\$1,814,916	\$0	\$0	\$0	\$0	\$1,814,916	\$0	\$0	\$0	\$0	\$0
Unrelated Purpose #3 - Carry forward											
Total Spent on Unrelated Purposes:	\$1,954,916	\$140,000	\$0	\$0	\$0	\$1,814,916	\$0	\$0	\$0	\$0	\$0
Total Spent	\$13,697,197	\$827,847	\$389,799	\$353,598	\$7,424,825	\$3,838,823	\$235,758	\$0	\$509,480	\$110,643	\$6,424
Amount Remaining	\$3,141,731	\$16,604	\$380,551	\$17,994	\$1,143,465	\$1,146,894	\$324,765	\$71,427	-\$39,226	\$37,871	\$41,386
Funds budgeted for use in subsequent years (i.e. when grant or other money received all at once, but intended to be spent over multiple years)											
None											
Total Funds budgeted for use in subsequent years											
Cash Balance Remaining, minus funds budgeted for use in subsequent years	\$3,143,681	\$16,604	\$380,551	\$17,994	\$1,143,465	\$1,149,034	\$324,575	\$71,427	-\$39,226	\$37,871	\$41,386

Performance Measures

Agency Responding	Law Enforcement Training Council/Criminal Justice
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: In this Chart, please do the following:

- (a) Notice there are three blank template charts. One for Program Measure #1, Program Measure #2, and Program Measure #3. Count the total number of performance measures the agency utilizes. Then, copy and paste the blank templates as many times as needed so the agency has a blank one for each agency performance measure. Finally, fill in the blanks for each performance measure.
- (b) In the column titled, "Performance Measure," enter the performance measure just like the agency did in the Accountability report.
- (c) In the column titled, "Type of Measure," pick the type of measure that best fits the performance measure from the drop down box (see Types of Performance Measures explained at the top of the chart).
- (d) In the column titled, "Related to the following at the agency," select which of the following the performance measures most relates to, which are included in a drop down menu.
- (e) i. Mission effectiveness (i.e., a process characteristic indicating the degree to which the process output (work product) conforms to statutory requirements (i.e., is the agency doing the right things?))
 ii. Mission efficiency (i.e., a process characteristic indicating the degree to which the process produces the required output at minimum resource cost (i.e., is the agency doing things right?))
 iii. Quality (i.e., degree to which a deliverable (product or service) meets customer requirements and expectations (a customer is defined as an actual or potential user of the agency's products or services))
 iv. Operational efficiency and work system performance (includes measures related to the following: innovation and improvement results; improvements to cycle or wait times; supplier and partner performance; and results related to emergency drills or exercises)
- (f) In the column titled, "Agency selected; Required by State; or Required by Federal," pick State from the drop down menu if an entity in state government requires the agency to track this information, Federal if an entity in the federal government requires the agency to track this information, or Only Agency Selected if there is no state or federal entity that requires the agency to track this information and the agency selected it.
- (g) In the next set of columns enter the actual and target results for each year. Next to "Actual Results," enter the actual value the agency had for that performance measure at the end of that year. Next to "Target Results," enter the target value the agency wanted to reach for the performance measure for that year. If the agency did not utilize a particular performance measure during certain years, then enter the following next to the applicable "Actual Results" and "Target Results," - "Agency did not use PM during this year."
- (g) Note: Benchmarks are goals to aim for. Agencies choose benchmarks based on standards within their industry. For instance, the agency might look to peak performers in their industry and set their targets so that the agency can work to incrementally reach those peak performers. In the Column labeled, "Benchmark," list the peak performers or other data the agency referenced when setting its target

Types of Performance Measures:

Outcome Measure - A quantifiable indicator of the public and customer benefits from an agency's actions. Outcome measures are used to assess an agency's effectiveness in serving its key customers and in achieving its mission, goals and objectives. They are also used to direct resources to strategies with the greatest effect on the most valued outcomes. Outcome measures should be the first priority. Example - % of licensees with no violations.

Efficiency Measure - A quantifiable indicator of productivity expressed in unit costs, units of time, or other ratio-based units. Efficiency measures are used to assess the cost-efficiency, productivity, and timeliness of agency operations. Efficiency measures measure the efficient use of available resources and should be the second priority. Example - cost per inspection

Output Measure - A quantifiable indicator of the number of goods or services an agency produces. Output measures are used to assess workload and the agency's efforts to address demands. Output measures measure workload and efforts and should be the third priority. Example - # of business license applications processed.

Input/Activity Measure - Resources that contribute to the production and delivery of a service. Inputs are "what we use to do the work." They measure the factors or requests received that explain performance (i.e. explanatory). These measures should be the last priority. Example - # of license applications received

Performance Measure #1	Type of Measure:	Related to the following at the agency:	Agency selected; Required by State; or Required by Federal:	Associated Objectives
Basic Law Student Graduates	Output Measure	Mission Effectiveness	State	2.1.2

Why was this performance measure chosen?	2011-12 Actual Results	2012-13 Actual Results	2013-14 Actual Results	Was 2014-15 target standard, moderate, or stretch challenge:	2014-15 Target Results:	2014-15 Actual Results:	Benchmark for 2015-16 target results:	Was 2015-16 target standard, moderate, or stretch challenge:	2015-16 Target Results:	2015-16 Actual Results:	Benchmark for 2016-17 target results:	Is 2016-17 target standard, moderate, or stretch challenge:	2016-17 Target Results:
Measurable performance mandated by statute	684	800	881	Moderate	952	875	70 Students * 16 Classes * 85% Pass Rate	Moderate	952	874	70 Students * 16 Classes * 85% Pass Rate	Moderate	952

Performance Measure #2	Type of Measure:	Related to the following at the agency:	Agency selected; Required by State; or Required by Federal:	Associated Objectives
Total Mandated Student Graduates	Output Measure	Mission Effectiveness	State	2.1.2, 2.1.3

Why was this performance measure chosen?	2011-12 Actual Results	2012-13 Actual Results	2013-14 Actual Results	Was 2014-15 target standard, moderate, or stretch challenge:	2014-15 Target Results:	2014-15 Actual Results:	Benchmark for 2015-16 target results:	Was 2015-16 target standard, moderate, or stretch challenge:	2015-16 Target Results:	2015-16 Actual Results:	Benchmark for 2016-17 target results:	Is 2016-17 target standard, moderate, or stretch challenge:	2016-17 Target Results:
Measurable performance mandated by statute	1466	1772	1782	Moderate	1894	1725	2228 Students * 85%	Moderate	1894	1716	2228 Students * 85%	Moderate	1894

Performance Measures

Performance Measure #3	Type of Measure:	Related to the following at the agency:	Agency selected; Required by State; or Required by Federal:	Associated Objectives
Advanced Student Graduates *	Output Measure	Mission Effectiveness	State	2.1.1, 2.2.1, 2.2.2

Why was this performance measure chosen?	2011-12 Actual Results	2012-13 Actual Results	2013-14 Actual Results	Was 2014-15 target standard, moderate, or stretch challenge:	2014-15 Target Results:	2014-15 Actual Results:	Benchmark for 2015-16 target results:	Was 2015-16 target standard, moderate, or stretch challenge:	2015-16 Target Results:	2015-16 Actual Results:	Benchmark for 2016-17 target results:	Is 2016-17 target standard, moderate, or stretch challenge:	2016-17 Target Results:
Measurable performance mandated by statute	5500	8789	9357	Moderate	7000	6470	10000 Students * 50%	Moderate	5000	4243	8000 Students * 50%	Moderate	4000

Performance Measure #4	Type of Measure:	Related to the following at the agency:	Agency selected; Required by State; or Required by Federal:	Associated Objectives
Decrease wait time for training (weeks)	Efficiency Measure	Operational/Work System Perfo	Agency Selected	2.1.2

Why was this performance measure chosen?	2011-12 Actual Results	2012-13 Actual Results	2013-14 Actual Results	Was 2014-15 target standard, moderate, or stretch challenge:	2014-15 Target Results:	2014-15 Actual Results:	Benchmark for 2015-16 target results:	Was 2015-16 target standard, moderate, or stretch challenge:	2015-16 Target Results:	2015-16 Actual Results:	Benchmark for 2016-17 target results:	Is 2016-17 target standard, moderate, or stretch challenge:	2016-17 Target Results:
Academy targeted goal	8	12	15	Stretch	6	21		Stretch	6	24		Stretch	18

Performance Measure #5	Type of Measure:	Related to the following at the agency:	Agency selected; Required by State; or Required by Federal:	Associated Objectives
Classes for School Resource Officers	Input/Activity Measure	Operational/Work System Perfo	Agency Selected	2.1.2

Why was this performance measure chosen?	2011-12 Actual Results	2012-13 Actual Results	2013-14 Actual Results	Was 2014-15 target standard, moderate, or stretch challenge:	2014-15 Target Results:	2014-15 Actual Results:	Benchmark for 2015-16 target results:	Was 2015-16 target standard, moderate, or stretch challenge:	2015-16 Target Results:	2015-16 Actual Results:	Benchmark for 2016-17 target results:	Is 2016-17 target standard, moderate, or stretch challenge:	2016-17 Target Results:
Based upon demands by the field	4	4	3	Standard	3	3	3	Standard	3	3	4	Standard	4

Performance Measures

Performance Measure #6	Type of Measure:	Related to the following at the agency:	Agency selected; Required by State; or Required by Federal:	Associated Objectives
On-Line ACADIS Training *	Outcome Measure	Mission Effectiveness	State	2.1.1, 2.2.1, 2.2.2

Why was this performance measure chosen?	2011-12 Actual Results	2012-13 Actual Results	2013-14 Actual Results	Was 2014-15 target standard, moderate, or stretch challenge:	2014-15 Target Results:	2014-15 Actual Results:	Benchmark for 2015-16 target results:	Was 2015-16 target standard, moderate, or stretch challenge:	2015-16 Target Results:	2015-16 Actual Results:	Benchmark for 2016-17 target results:	Is 2016-17 target standard, moderate, or stretch challenge:	2016-17 Target Results:
To check effectiveness of officers taking on-line training	*	*	*	*	21000	19,729	14000 Students * 6 Classes * 75%	Moderate	63000	65,251	14000 Students * 8 Classes * 75%	Moderate	84000

* ACADIS On-Line Training Initiated in FY 2015. Previously some Advanced Student Graduates utilized ETV training On-Line.

Customers and Potential Impacts (2016-17)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: In this Chart, please do the following:

- (a) Take each General Appropriation Act Program and think of the agency daily operations that fit within it. Then group those daily operations programs (D.O. programs) however is best for the agency (i.e. by division, grants, etc.) to discuss each of the differer General Appropriation Act Program it relates to, in the first column. The agency may need to insert additional rows between the existing General Appropriations Programs to include each of the D.O. Programs that relate to that General Appropriation Act Prog
- (b) In the second column, provide a brief description of each D.O. Program.
- (c) In the column titled, "Service/Product provided," type the service or product the D.O. Program provides. If the D.O. Program provides multiple services or products, insert additional rows to ensure each service or product is listed on a different row. Be as s information may be compared with the services and products provided by other agencies to determine if there is any duplication among agencies.
- (d) In the column titled, "Customer Segment," select the applicable customer segment from the drop down menu. Insert additional rows as needed to ensure each customer segment who receives a particular service or product, is listed on a different row.
- (e) In the column titled, "Specify for the following Segments," provide the additional information requested if the Customer Segment is (1) industry; (2) Professional Organization); or (3) General Public. The additional information provided about the "General P Public" customer segment option into more specific and defined segments within the public.
- (f) In the column titled, "Best potential impact if agency over performs," provide a brief description of the best potential impact on that customer segment if the agency performs better than it ever thought possible.
- (g) In the column titled, "Most potential negative impact if the agency under performs," briefly describe what the agency considers the most potential negative impact to that customer segment that may occur as a result of the agency underperforming or perf
- (h) In the column titled, "What is monitored to determine if outside help is needed," type what the agency monitors on a daily, weekly or monthly basis to ensure the agency performance is at the level needed.
- (i) In the column titled, "Outside Help to Request," type the entities to whom the agency reaches out if the agency begins to see low performance;
- (j) In the column titled, "Level Requires Inform G.A.," type the level at which the agency thinks the General Assembly should be put on notice;
- (k) In the column titled, "1-3 G.A. Options," type one to three options for what the General Assembly could do to help resolve the issues before there is a potential crisis for each customer segment.

General Appropriation Act Program/Title - Daily Operations Program	Description/Purpose of Daily Operations Program	Service/Product provided (list only one service or product per row, but insert as many rows as needed to ensure all services and products provided are listed)	Customer Segment (list the customer segment as many times as needed, but list only one per line)	<u>Specify for the following Segments:</u> (1) Industry: Name; (2) Professional Organization: Name (3) Public: Other characteristics of public segment who receives service or product (i.e. age range; income levels, etc.)
"Same as 2015-16 Customers and Potential Impact Chart"				

Customers and Potential Impacts (2016-17)

it services and/or products it provides. List each of those D.O. Programs, beside the program

specific as possible when listing the services and products provided because this

"public" customer segments served may be utilized to help change the current "General

forming at the worst level possible.

Best potential impact on the customer segment if the agency over performs	Most potential negative impact on the customer segment if the agency under performs	What is monitored to determine if outside help is needed	Outside Help to Request	Level Requires Inform G.A.	1-3 G.A. Options

Public Benefit and Responsibility (2016-17)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

INSTRUCTIONS: If the agency's strategic plan and employees responsible are the same as in 2015-16, the agency can simply type on the first line, "Same as 2015-16 Public Benefit and Responsibility Chart." If the agency is revising its 2015-16 Strategic Plan for this year, or revising which employee is responsible for certain goals or objectives, please provide information for the strategic plan the agency will follow in 2016-17 and the employees who will be responsible for ensuring it is accomplished. As a reminder, the instructions for how the agency is to complete the chart is below:

- 1) Under the "Strategic Plan Part and Description" column, enter the strategic plan part number and description (i.e. Goal 1 - Increase the number of job opportunities available to juveniles to 20 per juvenile within the next 2 years).
- 2) Under the "Public Benefit/Intended Outcome" column, enter the intended outcome of accomplishing each goal and objective.
- 3) Under the "Responsible Person" columns, provide information about the individual who has primary responsibility/accountability for each goal and objective. The Responsible Person for a goal has different teams of employees beneath him/her to help accomplish the goal. The Responsible Person for an objective has employees and possibly different teams of employees beneath him/her to help accomplish the objective. The Responsible Person for a goal is the person who, in conjunction with his/her team(s) and approval from higher level superiors, determines the strategy and objectives needed to accomplish the goal. The Responsible Person for an objective is the person who, in conjunction with his/her employees and approval from higher level superiors, sets the performance measure targets and heads the game plan for how to accomplish the objective for which he/she is responsible. Under the "Position" column, enter the Responsible Person's position/title at the agency. Under "Office Address" column, enter the address for the office from which the Responsible Person works. Under the "Department/Division" column, enter the department or division at the agency in which the Responsible Person works. Under the "Department/Division Summary" column, enter a brief summary (no more than 1-2 sentences) of what that department or division does in the agency.

Mission:		Legal Basis:	
Vision:		Legal Basis:	

Strategic Plan Part and Description (2016-17)	Intended Public Benefit/Outcome: (Ex. Outcome = incidents decrease and public perceives that the road is safer) Just enter the intended outcome	Responsible Employee Name:	How long as staff member been responsible for the goal or objective: (i.e. more or less than 3 years)	Position:	Office Address:	Department or Division:	Department or Division Summary:
"Same as 2015-16 Public Benefit and Responsibility Chart"							

Employee Allocation by General Appropriation Act Program (2016-17)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands the number of employee equivalents are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can explain, as to how it reached the numbers it provided.

INSTRUCTIONS: In this Chart, please do the following:

- (a) Consider the total number of FTE and non-FTE positions at the agency in 2015-16, which will auto-fill from the Employees Available Chart.
- (b) Then, in the column titled, "Number of physical employees working on the budget program in 2015-16," list the number of physical employees working on each budget program. These employees may spend 100%, 50% or even 10% of their time working toward accomplishing the program.
- (c) In the column titled, "Number of employee equivalents associated with the budget program in 2015-16," list the total number of employee equivalents working on the program in 2015-16. The agency may calculate the figure utilizing the method outlined in the Instructions and Examples for the Program Evaluation Report document

General Appropriation Act Program (2016-17)	Number of physical employees working on the program in 2016-17	Number of employee equivalents working on the program in 2016-17
Number of FTEs Available	124.25	
Number of Temporary Non-FTEs Available	0	
Number of Temporary Grant Non-FTEs Available	5	
Total Number of Employees Available	129.25	
<i>I. Administration</i>	59	59
II. Training	58	58
III. Employee Benefits		

Programs and Objectives (2016-17)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands amount the agency spent per objective and amount of employee equivalents that are associated with costs of each program are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can

INSTRUCTIONS: In this Chart, please do the following:

- (a) In the first two columns, the agency can copy and paste the information from the Accountability Report, "Major Programs," chart.
- (b) In the column titled, "Money Budgeted on Program for 2016-17," list the amount of money the agency is budgeting to spend on the program in 2016-17.
- (c) In the column titled, "Number of employee equivalents associated with the program," list the total number of employee equivalents the agency plans to have working on the program in 2016-17.
- (d) In the column titled, "Objective the Program Helps Accomplish," list each objective the program helps the agency accomplish. Please list only objective per row. This may require inserting additional rows between programs.
- (e) In the column titled, "Approx. amount of money budgeted on objective that is associated with costs from program," consider the total amount budgeted for the program and what portion of that amount relates to each objective. If the agency adds up the amounts for each associated objective, it should equal the total amount budgeted for the program.
- (f) In the column titled, "Approx. amount of employee equivalents planned to be utilized on objective that are associated with the program," consider the total amount of employee equivalents the agency plans to utilize on the program and what portion of that time will related to each objective. If the agency adds up the amounts for each associated objective, it should equal the total number of employee equivalents the agency plans to utilize on the program.

General Appropriation Act Programs (2016-17)	Description of Program	Money Budgeted for the Program in 2016-17	Number of employee equivalents associated with the Program	Objective the Program Helps Accomplish (The agency can copy the Objective number and description from the first column of the Strategy, Objective and Responsibility Chart) List ONLY ONE strategic objective per row.	Approx. amount of money budgeted on each objective that is associated with budgeted costs from this program (if you add up the amounts for each objective it should equal the total amount spent on the program)	Approx. amount of employee equivalents planned to be utilized on each objective that are associated with this program (if you add up the amounts for each objective it should equal the total amount employee equivalents for the program)
I. Administration		\$6,174,184	59			
I. Administration	Leadership and direction for the Agency, including administration, finance, and supporting services			Objective 1.1.1	\$2,375,151	16.2
I. Administration	Leadership and direction for the Agency, including administration, finance, and supporting services			Objective 1.1.2	\$125,950	2
I. Administration	Leadership and direction for the Agency, including administration, finance, and supporting services			Objective 1.1.3	\$911,223	2
I. Administration	Leadership and direction for the Agency, including administration, finance, and supporting services			Objective 3.2.1	\$176,697	3.3
I. Administration	Leadership and direction for the Agency, including administration, finance, and supporting services			Objective 3.2.2	\$207,382	5.5
II. Training		\$5,970,855	58			
II. Training	Instructional staff			Objective 2.1.1	\$342,603	6.4
II. Training	Instructional staff			Objective 2.1.2	\$3,793,592	47.15
II. Training	Instructional staff			Objective 2.1.3	\$2,006,657	5.1
II. Training	Instructional staff			Objective 2.2.1	\$1,678,953	19.55
II. Training	Instructional staff			Objective 2.2.2	\$526,831	9.8
III. Employee Benefits		\$1,946,200			\$1,946,200	

Employee Allocation by Objective (2016-17)

Agency Responding	Law Enforcement Training Council/Criminal Justice Academy
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands the number of employee equivalents are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can explain, as to how it reached the numbers it provided.

INSTRUCTIONS: In this Chart, please do the following:

- (a) Review the agency's strategic plan, which is provided in the chart based on the information from the agency's Restructuring Report.
- (b) In the column titled, "Number of employee equivalents working on the goal or objective in 2015-16," list the number of employees working toward each objective, by totaling the amounts from the Employee Allocation by Budget Program Chart.
- (c) The total number of employees working toward each goal should automatically sum based on the numbers you enter for the number of employees per objective.

Strategic Plan Part and Description (2016-17) <i>(i.e. Goal 1 - Insert description, Strategy 1.1 - Insert Description, Objective 1.1.1 - Insert Description)</i>	Number of physical employees working on the goal or objective in 2016-17	Number of employee equivalents working the goal or objective in 2016-17
Number of FTEs Available	112	
Number of Temporary Non-FTEs Available	0	
Number of Temporary Grant Non-FTEs Available	5	
Total Number of Employees Available	129.25	
"Same as 2015-16 Employee Allocation by Objective Chart"		

Strategic Budgeting (2016-17)

Agency Responding	Law Enforcement Training Council/Criminal Justice
Date of Submission	7/13/2016
Date of Amended Submission	8/12/2016

Disclaimer: The Committee understands amount the agency budgeted and spent per goal and objective are estimates from the agency. The information is acceptable as long as the agency has a logical basis, which it can explain, as to how it reached the numbers it provided.

INSTRUCTIONS:

Part A: Funds Available in Fiscal Year 2016-17

(a) Please enter each source of funds for the agency in a separate column. Group the funding sources however is best for the agency (i.e., general appropriation programs, proviso 18.2, proviso 19.3, grant ABC, grant XYZ, Motor Vehicle User Fees, License Fines, etc.) to provide the information requested below each source (i.e., state, other or federal funding; recurring or one-time funding; etc.). The agency is not restricted by the number of columns so please delete or add as many as needed. However the agency chooses to group its funding sources, it should be clear through Part A and B, how much the agency had available to spend and where the agency spent the funds.

Part B: How Agency Plans to Budget Funds in 2016-17

(a) The agency's objectives and unrelated purposes are listed based on the information the agency provided in the Restructuring Report. The agency will see there are new rows between "objectives" and "unrelated purposes." These new rows are intended to allow the agency to list money it spent this year that was for previously committed multiple year projects. The intent of these new rows is to separate what the agency spent toward its current objectives and what it spent toward objectives and projects from previous years, which took multiple years to pay off.
 (b) Please add any information needed in the new rows (i.e., "Money previously committed for multiple years") and make any revisions necessary to ensure all unrelated purposes are listed. As a reminder, an "unrelated purpose" is money the agency is legislatively directed to spend on something that is not related to an agency objective (i.e., pass through, carry forward, etc.).
 (c) Remember, in each row, you need to provide the total of all the values from the different funding sources for that row.

PART A - Funds Available Fiscal Year (2016-17)

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	General Appropriations	General Appropriations	Special Revenue Cap Reserve	Fees & Fines (Court Fines)^	\$5 Surcharge	Miscellaneous Revenue	Sale of Assets	Federal Grant	Capital Projects	Capital Projects
State, other or federal funding?	n/a	State	State	Other	Other	Other	Other	Other	Federal	State	Other
Recurring or one-time?	n/a	Recurring	One-time Funds	One-time Funds	Recurring	July Only	Recurring	One-time Funds^	Recurring	One-time Funds	One-time Funds
§ From Last Year Available to Spend this Year											
Amount available at end of previous fiscal year^	\$3,130,206	\$16,604	\$380,551	\$17,994	\$1,143,504	\$1,146,891	\$324,807	\$71,427	-\$50,828	\$37,871	\$41,385
Amount available at end of previous fiscal year that agency can actually use this fiscal year: ^	\$3,130,206	\$16,604	\$380,551	\$17,994	\$1,143,504	\$1,146,891	\$324,807	\$71,427	-\$50,828	\$37,871	\$41,385
If the amounts in the two rows above are not the same, explain why:	n/a	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same	Amounts are the same
§ Estimated to Receive this Year											
Amount requested to receive this fiscal year:	\$13,756,662	\$4,168,792			\$8,400,000	\$200,000	\$200,000	\$50,000	\$500,000	\$237,870	
Amount actually received this fiscal year:		\$4,168,792								\$237,870	
If the amounts in the two rows above are not the same, explain why:	n/a	Amounts are the same			Received Monthly	Received Monthly	Received throughout year	Received throughout year	Based upon actual Grant expenditures	Amounts are the same	
Total Available if amounts requested are received											
Amount estimated to have available to spend this fiscal year (i.e. Amount available at end of previous fiscal year that agency can actually use in this fiscal year PLUS Amount requested to receive this fiscal year):	\$16,886,868	\$4,185,396	\$380,551	\$17,994	\$9,543,504	\$1,346,891	\$524,807	\$121,427	\$449,172	\$275,741	\$41,385

^The following changes were made based on a review of the agency records in the South Carolina Enterprise Information System by agency CFO Tom McQueen on April 12, 2017 and subsequent call between Mr. McQueen and Committee staff during which the updates were communicated:

- "Court Fines" column was revised to read "Fees & Fines (Court Fines)"
- "Sale of Assets" was revised from Recurring to One-time funds
- Under "Court Fines" column, the total in the "Amount available at end of previous fiscal year" and "Amount available at end of previous fiscal year that agency can actually use this fiscal year" rows were changed from \$1,143,465 to \$1,143,504
- Under "\$5 Surcharge" column, the total in the "Amount available at end of previous fiscal year" and "Amount available at end of previous fiscal year that agency can actually use this fiscal year" rows were changed from \$1,149,034 to \$1,146,891
- Under "Misc. Revenue" column, the total in the "Amount available at end of previous fiscal year" and "Amount available at end of previous fiscal year that agency can actually use this fiscal year" rows were changed from \$324,575 to \$324,807
- Under "Federal Grant" column, the total in the "Amount available at end of previous fiscal year" and "Amount available at end of previous fiscal year that agency can actually use this fiscal year" rows were changed from -\$39,226 to -\$50,828
- Under the second "Capital Projects" column, the total in the "Amount available at end of previous fiscal year" and "Amount available at end of previous fiscal year that agency can actually use this fiscal year" rows were changed from \$41,386 to \$41,385
- Under "Totals" column, the total in the "Amount available at end of previous fiscal year" and "Amount available at end of previous fiscal year that agency can actually use this fiscal year" rows were changed from \$3,143,681 to \$3,130,206 based on revisions in the other columns.

Additional Explanations regarding Part A:	Based upon July 1 numbers in SCEIS. These amounts can be updated to reflect actual expenditures and balances when the Fiscal Year closes if requested.
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Strategic Budgeting (2016-17)

PART B - How Agency Plans to Budget Funds in 2016-17

What is the source of funds? (insert as many columns as needed, just make sure to total everything in the last column)	Totals	General Appropriations	General Appropriations	Special Revenue Cap Reserve	Fees & Fines (Court Fines)*	\$5 Surcharge	Miscellaneous Revenue	Sale of Assets	Federal Grant	Capital Projects	Capital Projects
State, other or federal funding?	n/a	State	State	Other	Other	Other	Other	Other	Federal	State	Other
Recurring or one-time?	n/a	Recurring	One-time Funds	One-time Funds	Recurring	July Only	Recurring	One-time Funds^	Recurring	One-time Funds	One-time Funds
What are the external restrictions (from state or federal government, grant issuer, etc.), if any, on how the agency can spend the funds from this source:	n/a	None	Pay only for approved projects	Pay only for approved projects	None	None	None	None	Grant Expenditures	Pay only for approved projects	Pay only for approved projects
Will expenditure of funds be tracked through SCEIS? (if no, state the system through which they are recorded so the total amount of expenditures could be verified, if needed)	n/a	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Total amount estimated to have available to spend	\$16,886,868	\$4,185,396	\$380,551	\$17,994	\$9,543,504	\$1,346,891	\$524,807	\$121,427	\$449,172	\$275,741	\$41,385
Where Agency Plans to Spend Money - Current Objectives											
<i>Objective 1.1.1 - Maintain buildings and facilities for functionality:</i>	\$2,649,171	\$1,602,343			\$1,006,653	\$21,609	\$18,566				
<i>Objective 1.1.2 - Maintain security and install additional security cameras throughout campus:</i>	\$153,365	\$44,495			\$108,870						
<i>Objective 1.1.3 - Upgrade facilities that have deteriorated due to usage and age:</i>	\$949,589		\$380,551	\$17,994	\$162,490			\$71,427		\$275,741	\$41,386
<i>Objective 2.1.1 - Increase the number of programs in the ACADIS learning management system:</i>	\$436,272	\$3,658			\$432,614						
<i>Objective 2.1.2 - Increase the number of basic law enforcement officers graduating and receiving certification including NCIC certification as well as decreasing the wait time for enrolled officers to initiate training and expand class availability for SRO officers:</i>	\$4,563,202	\$892,492			\$2,495,743	\$952,175	\$222,792				
<i>Objective 2.1.3 - Increase the number of Class 2 Officers trained:</i>	\$2,141,251	\$767,322			\$1,299,183	\$37,615	\$37,131				
<i>Objective 2.2.1 - Review current advanced training for courses with declining enrollment:</i>	\$2,020,686	\$281,663			\$941,863	\$304,181	\$92,831		\$400,148		
<i>Objective 2.2.2 - Increase by 1/3 the advanced training classes stressing contemporary issues:</i>	\$667,700	\$44,668			\$489,744	\$33,454			\$99,834		
<i>Objective 3.2.1 - Review misconduct process to improve tracking and reporting:</i>	\$239,837	\$106,899			\$132,938						
<i>Objective 3.2.2 - Audit field records to ensure matches with Certification records:</i>	\$270,166				\$270,166						
Total Agency Plans to Spend on Objectives:	\$14,091,239	\$3,743,540	\$380,551	\$17,994	\$7,340,264	\$1,349,034	\$371,320	\$71,427	\$499,982	\$275,741	\$41,386
Where Agency Plans to Spend Money - Money previously committed for multiple years											
<i>None</i>											
Total Agency Plans to Spend on previous multiple year commitments											
Where Agency Plans to Spend Money - Unrelated Purpose (pass through or other purpose unrelated to agency's strategic plan)											
<i>Unrelated Purpose #1 - Pass through to ETV:</i>	\$140,000	\$140,000									
<i>Unrelated Purpose #2 - Carry forward:</i>	\$0										
Total Agency Plans to Spend on Unrelated Purposes:	\$140,000	\$140,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Agency Plans to Spend (Total on Objectives + Total on Unrelated Purposes)	\$14,231,239	\$3,883,540	\$380,551	\$17,994	\$7,340,264	\$1,349,034	\$371,320	\$71,427	\$499,982	\$275,741	\$41,386
Amount Remaining	\$2,655,629	\$301,856	\$0	\$0	\$2,203,240	-\$2,143	\$153,487	\$50,000	-\$50,810	\$0	-\$1
Funds budgeted for use in subsequent years (i.e. when grant or other money received all at once, but intended to be spent over multiple years)											
<i>None</i>											
Total Funds budgeted for use in subsequent years											
Cash Balance Remaining, minus funds budgeted for use in subsequent years	\$2,669,104	\$301,856			\$2,203,201		\$153,255	\$50,000	-\$39,208		